

**REVISED ON 6/14/16**  
**MALVERNE UNION FREE SCHOOL DISTRICT**  
**Regular Board of Education Meeting**  
**Smart Schools Bond Hearing**  
**Tuesday June 14, 2016**  
**8:00 P.M.**

**BOARD MEMBERS**

John Tulley, President  
Danielle Hopkins, 1st Vice President  
Josephine Bottitta, 2<sup>nd</sup> Vice President  
Michael Taylor, Trustee  
Marguerite O'Connor, Trustee

**ADMINISTRATION**

Dr. James H. Hunderfund, Superintendent  
RoseLinda Ricca, Assistant Superintendent of  
Curriculum and Instruction  
Dr. Spiro Colaitis, Assistant Superintendent of  
District Operations  
Christopher Caputo, Business Administrator

**BOARD OFFICER**

Lisa Ridley, District Clerk  
Daniel Balzan, Treasurer

**BOARD COUNSEL**

Frazer & Feldman, LLP

**AGENDA**

- I. **CALL TO ORDER**
  
- II. **EXECUTIVE SESSION**
  
- III. **PLEDGE OF ALLEGIANCE**
  
- IV. **MINUTES**  
  
Approval of May 10, 2016 Regular Board of Education Meeting Minutes  
Approval of May 17, 2016 Annual Election Minutes
  
- V. **TREASURER'S REPORT**  
  
Approval of May 2016 Treasurer's Report

**VI. RECEIPTS OF FINANCIAL REPORTS**

- A. Claims Audit Reports: May 2016
- B. Trial Balance Reports May 2016
- C. Revenue Status Reports: May 2016
- D. Appropriation Status Reports: May 2016
- E. Cash Flow Status Report: May 2016
- F. . Budget transfers under \$20,000 Report: May 2016

**VII. COMMUNICATIONS**

None

**VIII. SUPERINTENDENT'S REPORT/ ANNOUNCEMENT**

- 1. Relay For Life Recognition-2016
- 2. Tenure Recognition
- 3. MWD Award-Flag Day Contest
- 4. Middle School Awards
  - a. 8<sup>th</sup> Grade Valedictorian and Salutatorian
  - b. Nassau County Science Competition
  - c. Long Island Science and Engineering Fair
- 5. High School Awards
  - a. New York State "Reward School" Recognition
  - b. Al Kalfus Math Fair
  - c. Malverne High School Winter Guard
  - d. Spring Season Scholar Athlete Teams
    - 1. Girls' Varsity Lacrosse
    - 2. Girls' Varsity Softball
    - 3. Boys' Varsity Tennis
- 6. Malverne Educational and Fitness Foundation-Mini-Grant Awards
- 7. Smart Schools Bond Hearing

**IX. PERSONNEL**

- A. Terminations
  - None
- B. Resignations(1)
  - Administration
    - 1. Assistant Superintendent
  - 2. Civil Service (3)
- C. Leaves of Absence
  - Teachers / Teacher Assistants (1
- D. Appointments
  - 1. Administration (1)

2. Teachers /Teacher Assistants(4)
3. Civil Service (2)
4. Co-Curricular Activities Rescission of Class Advisor (1)
5. Co-Curricular Activities (MHS ) (1)
6. Interscholastic –Spring 2015/2016 (2)
7. Co-Curricular Activities –MWD (1)
8. Salary Adjustment (1)
9. AIS Summer Program (4)
10. AIS Summer Reading Program (17)
11. Summer Reading for Reading Project 2016/2017 (2)
12. Translator 2016/2017(3)
13. Dive into Reading 2016/2017(3)
14. Science & Math Readiness Summer Camp 2016/2017(3)
15. Substitute Teacher Service (2)
16. Curriculum Facilitator 2016/2017 (1)
17. Curriculum Assistants – HTH 2016/2017 (2)
18. Co-Curricular Activities –MWD 2016/2017 (19)
19. Co-Curricular Activities –DA (15)
20. Co- Curricular –Secondary Level 2016/2017 (1)
21. Finance Manager Coordinator -2016/2016 (1)
22. Registration for New Students -2016/2017 (1)
23. Summer ENL Program 2016/2017 (4)
24. CSE/CPSE Meetings 2016/2017 (14)
25. Interscholastic 2016/2017 (61)
26. Homebound Tutoring (81)
27. Nurse for checking immunization-MWD 2016/2017 (1)
28. Summer Custodial Help –Grounds 2015/2016 (1)
29. Twilight School Program 2016/2017 (51)
30. Saturday Academy Lead Teacher 2016/2017 (2)
31. Detention Supervisors HTH 2016/2017 (3)
32. Summer Mentoring Program (3)
33. Summer Psychological testing 2016/2017 (1)

**E. Supplemental**

1. Afterschool Instruction 2015/2016 (1)
2. Appoint the following personnel to teach extra class for 2015/2016 (2)
3. Children’s Literature and Writing Club -HTH (1)
4. Appoint the following personnel for AIS After School Instruction ,RAP Classes, After School & Summer Regents Scorers , Proctoring ,Grading and AP Review Classes & AIS Classes, Assessment/Regents Grading, Saturday Academy for the 2016/2017 school year. (172)

**F. Extension of Probationary Period**

**XI. NEW BUSINESS**

- A. BE IT HEREBY RESOLVED THAT the Board of Education of the Malverne Union Free School District (location code 72837) hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees Retirement System based upon the time keeping system or the record of activities maintained and submitted by these members to the Superintendent or his designee:

<u>Title</u>	<u>Standard Work Day</u>
Classroom Aides and Monitors	7 hours per day

- B. **TAX ANTICIPATION NOTE RESOLUTION OF MALVERNE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 14, 2016, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

RESOLVED BY THE BOARD OF EDUCATION OF MALVERNE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Malvern Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$4,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2016, and ending June 30, 2017, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

- C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District **accepts the Donation of \$50.00 from Target.**
- D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District **accepts the Donation of \$14.75 from Target.**
- E. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District **accepts the scholarship check of \$1,000 from Diane Padovano-Tuths for the purpose of a student scholarship.**
- F. **WHEREAS**, pursuant the Smart Schools Bond Act of 2014 and the Smart Schools Implementation Act of 2014 (“Acts”), the Board of Education reviewed and approved a Preliminary Smart Schools Investment Plan (“SSIP”) for the use of its allocated funding in the amount of \$982,533 for school/community connectivity, classroom learning technology, pre-kindergarten programs, replacement of classroom trailers, and the installation of High Tech Security features; and

**WHEREAS**, a public hearing has been held concerning the proposed SSIP in accordance with the Acts; and

**WHEREAS**, the District has prepared a Final SSIP for submission to the State Education Department; now therefore be it

**RESOLVED**, that the Board hereby approves the aforesaid Final SSIP, and be it further

**RESOLVED**, that Administration be and hereby is authorized and directed to take any and all necessary and appropriate steps to submit the aforesaid Final SSIP to the State Education Department for its review and approval.

**G. Funding of Capital Reserve II Fund**

**BE IT RESOLVED**, that the Board of Education of the Malverne Union Free School District hereby directs that the Business Administrator take the necessary action to transfer an amount not to exceed the sum of TWO MILLION FIVE HUNDRED THOUSAND (\$2,500,000.00) DOLLARS, from the General Fund's unassigned fund balance into the Capital Reserve II Fund, the creation of which reserve was authorized by the District's voters on May 20, 2014

**H. Funding of Retirement Contribution Reserve Fund**

**BE IT RESOLVED**, that the Board of Education of the Malverne Union Free School District hereby directs that the Business Administrator take the necessary action to transfer an amount not to exceed the sum of EIGHT HUNDRED THOUSAND (\$800,000.00) DOLLARS from the General Fund's unassigned fund balance into the previously established Retirement Contribution Reserve Fund for the purpose of financing contributions to the Employees' Retirement System.

- I. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract of **Lease #3 for the third and final year, with Apple, Inc., for products & services**, for the 2016-2017 school year.

**BE IT FURTHER RESOLVED** that the Board authorizes the Board President to execute said contract.

- J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract of **Lease #4 for the second of three years, with Apple, Inc., for product & services**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Bellmore Business Systems, for Typewriter Repair Service**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **eWorks Electronic Services Inc., for recycling and disposal of computer equipment**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Ian Flint Design for Marching Band Drill for the MHS 2016 Field Show, "From Solstice to Equinox"**, for the 2015-2016/2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **J.J. Stanis & Co., for the renewal of the Self Insured Dental**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract extension with **Miller Advertising Agency, Inc., for Advertising Services**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Elizabeth Mirra, for Educational Services**, for the 2015-2016 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **MJP Service Solutions, Inc., for Emergency School Bus Rentals**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **The Print Café, for Publication Printing Services**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Project Lead the Way, for Curricular Programs**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- T. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Richard F. Guillen, for Music Arrangement's for the MHS 2016 Field Show, "From Solstice to Equinox"**, for the 2015-2016/2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- U. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **School Aid Specialists, LLC, to provide state aid recovery services**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.



- V. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Winston Support Services, LLC, for Nursing Services**, for the 2016-2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- W. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **following transportation contracts** for the 2016-2017 **summer** school session:

ACME

- Baldwin Middle School
- Henry Viscardi School

BAUMANN

- Harmony Heights

SUBURBAN

- UCP Roosevelt

VETERANS

- Lincoln Orens Middle School
- Martin DePorres-Elmont

WE TRANSPORT

- AHRC-Brookville Center for Children's Services

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- X. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **Payable Health & Welfare Contract** with the following districts:  
**Lawrence Public Schools**  
**Manhasset UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

Y. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District shall approve the following Transfer of funds for the 2015/2016 school year as recommended by the superintendent of schools.

Account Code	Account Description	Out	In
A2110.473.00	Tuition - Charter Schools	50,000	
A2815.400.00	Contractual & Other		50,000
A9950.901.00	Transfer to Capital		350,000.00
A2250.490.00	BOCES - Special Ed Tuition	145,000.00	
A9060.801.00	Health Insurance	85,000.00	
A2110.151.00	Salaries - Teacher Assts	35,000.00	
A2110.473.00	Tuition - Charter Schools	35,000.00	
A9055.801.00	Teachers Long-Term Disability Ins.	30,000.00	
A2110.150.30	MTA Lane Movements	20,000.00	

Z. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District **accepts the Donation of \$300 from Malverne High School Class of 2016.**

AA. BE IT HEREBY RESOLVED THAT the Board of Education of the Malverne Union Free School District approves the terms of the Memorandum of Agreement dated May 31, 2016 between the District and the **Malverne Administrators' Association** regarding the terms and conditions of employment for the members of the administrators' bargaining unit; and

BE IT FURTHER RESOLVED that the President of the Board is authorized to execute the resulting collective bargaining agreement on behalf of the Board.

**XII. POLICIES**  
None

**XIII. CURRICULUM MATTERS / STUDENTS SERVICES**

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the June 14, 2016 Board of Education meeting made by the Committee on Special Education for meetings held on 11/12/2015,2/02/2016,2/09/2016,2/22/2016,2/24/2016,2/26/2016, 3/03/2016,03/18/2016,3/21/2016,4/07/2016,04/08/2016,04/08/2016, 04/12/2016, 4/13/2016, 05/05/2016 and 5/09/2016.

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on Special Education for meetings held on 02/2/2016, 2/03/2016, 2/09/2016,2/11/2016,2/23/2016, 2/24/2016,02/26/2016, 3/09/2016 and 3/24/2016 and by the Committee on Preschool Education for the meetings held on 3/31/2016, 4/08/2016,4/11/2016,4/12/2016, 4/19/2016,4/20/2016, 5/2/2016, 5/04/2016, 5/05/2016,5/09/2016, 5/10/2016,5/11/2016, 5/12/2016, 5/16/2016,5/18/2016,5/19/2016, 5/24/2016 and 5/31/2016.

**XIV. GENERAL DISCUSSION**

**XV. PUBLIC PARTICIPATION**

**XVI. DATES TO REMEMBER**

June 22 HTH Moving up Ceremony -6:00pm  
@ HTH Auditorium

June 23 MWD Moving Up Ceremony-9:00am  
@ HTH Auditorium

DA Moving Up Ceremony -10:30am  
@HTH Auditorium

June 24 MHS Graduation- 6:00pm

July 12 Re-Organization Board Meeting  
Regular Board Meeting  
@ 8:00 pm –MHS Library

**XVII. ADJOURNMENT**