

REVISED JUNE 12, 2017
MALVERNE UNION FREE SCHOOL DISTRICT
Regular Board of Education Meeting
Tuesday June 13, 2017
8:00 P.M.

BOARD MEMBERS

John Tulley, President
Josephine Bottitta, 1st Vice President
Danielle Hopkins 2nd Vice President
Marguerite O'Connor, Trustee
Jeanne D'Esposito, Trustee

ADMINISTRATION

Dr. James H. Hunderfund, Superintendent
Steven Gilhuley, Assistant Superintendent of
Curriculum and Instruction
Dr. Spiro Colaitis, Assistant Superintendent of
District Operations
Christopher Caputo, Business Administrator

BOARD OFFICER

Lisa Ridley, District Clerk
Daniel Balzan, Treasurer

BOARD COUNSEL

Frazer & Feldman, LLP

AGENDA

I. CALL TO ORDER

II. EXECUTIVE SESSION

III. PLEDGE OF ALLEGIANCE

IV. MINUTES

Approval of May 9, 2017 Regular Board of Education Meeting Minutes
Approval of May 16, 2017 Annual Election Minutes
Approval of May 30, 2017 Special Board Meeting Minutes

V. TREASURER'S REPORT

Approval of May 2017 Treasurer's Report

VI. RECEIPTS OF FINANCIAL REPORTS

- A. Claims Audit Reports: May 2017
- B. Trial Balance Reports May 2017
- C. Revenue Status Reports: May 2017
- D. Appropriation Status Reports: May 2017
- E. Cash Flow Status Report: May 2017
- F. . Budget transfers under \$20,000 Report: May 2017

VII. COMMUNICATIONS

VIII. SUPERINTENDENT'S REPORT/ ANNOUNCEMENT

1. MW.D. Student Council-Ronald McDonald House Donation
2. Flag Day Essay Winners-Grades 3-6
3. Howard T. Herber Middle School 8th Grade
4. Malverne High School Athletic Awards –Spring Seasons
 - a. All County/All Conference/NY State Awards
 - b. New York State Scholar-Athlete Teams
5. Teacher Tenure Recognition
6. MEFF-Teacher Mini Grants
7. All County Art Students-Recognition
8. Board of Education Recognition

IX. PERSONNEL

- A. Terminations
None
- B. Resignations
 1. Administrators (1)
 2. Civil Service (1)
- C. Leaves of Absence
 1. Teachers/Teacher Assistants (3)
- D. Appointments
 1. Teachers/Teacher Assistants (7)
 2. Civil Service (3)
 3. Co-Curricular Activities-Rescission of Class Advisor (1)
 4. Co-Curricular –Davison Avenue 2016/2017 (2)
 5. Co-Curricular Activities –MHS 2016/2017 (2)
 6. Co-Curricular Activities –HTH 2016/2017 (2)
 7. Saturday Academy 2016/2017 (1)
 8. Saturday RAP Classes 2016/2017 (1)
 9. RAP-2016-2017 (1)
 10. Twilight School Program 2016/2017 (1)
 11. Malverne Teacher Center 2016/2017 - Teacher Grant (1)
 12. Curriculum Writing 2016-2017 (1)
 13. Summer Mentoring Success Program (3)
 14. Nurse for Checking Immunization –MWD 2017/2018 (1)
 15. Co-Curricular Activities –MWD (18)
 16. Translators -2017/2018 (6)

17. CSE/CPSE Meetings 2017/2018 (9)
18. Co-Curricular Activities –Davison Avenue 2017/2018 (16)
19. Meal Plan Coordinator 2017/2018 (1)
20. Co-Curricular Activities-Secondary Level 2017/2018(1)
21. Summer Custodial 2017/2018 (20)
22. Detention Supervisors –HTH 2017/2018 (5)
23. Saturday Academy Lead Teacher 2017/2018 (1)
24. Curriculum Assistants –HTH 2017/2018 (2)
25. Math and Science Summer Camp 2017/2018 (2)
26. Finance Manager Coordinator-2017-2018 (1)
27. Summer Book Club –Davison Avenue (4)
28. Summer Math Club-Davison Avenue (3)
29. Registration for New Students 2017-2018(1)
30. Co-Curricular Activities –MHS 2017/2018 (55)
31. Co-Curricular Activities –HTH 2017/2018 (30)
32. Camp Read A-Lot Program -2017/2018 (19)
33. Summer ENL Program -2017/2018 (3)
34. Finance Manager –Administrator (1)
35. Web Page Designer (1)
36. Detention Supervisors and Saturday Detention Supervisors
MHS(3)
37. Homework Center –MHS 2017/2018 (9)
38. Substitute Teacher Service (1)
39. Curriculum Facilitator 2017/2018 (2)
40. CAD Program 2017/2018 (1)
41. Curriculum Writing 2017-2018 (212)

E. Supplemental

1. Approval of the following Clubs (1)
Glee Club
2. Appoint the following personnel for Homebound Tutoring, Twilight School, RAP Classes, After School & Summer Regents Scorers, Proctoring, Grading, AP Review Classes, AIS Classes, Assessment/Regents Grading and Saturday Academy for the 2017-2018 School Year (212)

XI. NEW BUSINESS

- A. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District shall approve the use of \$9,296.50 from the Dover Commission Fund for the purchase of the multi-sport scorer's platform by Seating Solutions

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract

B. BE IT HEREBY RESOLVED that the Board of education of the Malverne Union Free School District accepts the scholarship check of **\$1,000 from Diane Padovano-Tuths** for the purpose of a student scholarship.

C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Payable Health & Welfare Contract for the 2016/2017 school year with the following district:

**Great Neck UFSD
Manhasset UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contact.

D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **donation of \$125 from New York Life Foundation.**

E. Funding of Liability Reserve Fund

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Business Administrator take the necessary action to transfer an amount not to exceed the sum of FOUR HUNDRED THOUSAND (\$400,000.00) DOLLARS from the General Fund's unassigned fund balance into the previously established Liability Reserve Fund.

F. Funding of Retirement Contribution Reserve Fund

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Business Administrator take the necessary action to transfer an amount not to exceed the sum of NINE HUNDRED THOUSAND (\$900,000.00) DOLLARS from the General Fund's unassigned fund balance into the previously established Retirement Contribution Reserve Fund for the purpose of financing contributions to the Employees' Retirement System.

G. Funding of Capital Reserve II Fund

BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District hereby directs that the Business Administrator take the necessary action to transfer an amount not to exceed the sum of TWO MILLION (\$2,000,000.00) DOLLARS, from the General Fund's unassigned fund balance into the Capital Reserve II Fund, the creation of which reserve was authorized by the District's voters on May 20, 2014.

H. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract of Lease #4 for the third and final year, with Apple, Inc., for product & services, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract

I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Margaret M. Callaghan, A.T., C., for Athletic Training, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with the College Board for Teacher Professional Development Training on June 20, 2017.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with eWorks Electronic Services Inc., for recycling and disposal of computer equipment, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with J.J. Stanis & Co., for the renewal of the Self Insured Dental, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **The Omni Group, as Billing Disbursing Agent, for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **School Aid Specialists, LLC, to provide state aid recovery services, for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Deborah Smith, for Payroll/Human Resources Services, for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **following transportation contracts, for the 2017-2018 summer school session:**

ACME

Henry Viscardi School

SUBURBAN

UCP Roosevelt

VETERANS

Lincoln Orens Middle School

Martin DePorres-Elmont

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with TTS Business Products, for Typewriter Repair Service, for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Wantagh Ave. Cleaners, for Dry Cleaning Services, for the 2016-2017 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Winston Support Services, LLC, for Nursing Services, for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- T. TAX ANTICIPATION NOTE RESOLUTION OF MALVERNE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 13, 2017, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2018**

RESOLVED BY THE BOARD OF EDUCATION OF MALVERNE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Malverne Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$4,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2017, and ending June 30, 2018, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

U. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Nassau Suffolk Services for Autism (NSSA) for special education services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

V. BE IT HEREBY RESOLVED that the Board of Education shall approve the following transfer of funds for the 2016-2017 school year as recommended by the Superintendent.

Account Code	Account Description	Out	In
A2250.471.00	Tuition - Public Schools	75,000	
A9060.801.00	Health Insurance	75,000	
A1620.406.00	Repairs		150,000

XII. POLICIES

XIII. CURRICULUM MATTERS / STUDENTS SERVICES

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the June 13, 2017 Board of Education meeting made by the Committee on Special Education for meetings held on 2/17/2017,3/07/2017,3/08/2017,3/16/2107,3/17/2017,4/04/2017, 4/05/2017,4/018/2017, 4/21/2017, 3/16/2017,3/17/2017, 04/04/2017, 4/05/2017,04/18/2017,4/21/2017,4/24/2017,4/25/2017, 4/26/2017,4/27/2017,4/28/2017, 5/03/2017 and 5/09/2017.

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on Special Education for meetings held on 2/15/2017,2/16/2017,2/17/2017 3/01/2017,3/02/2017,3/08/2017,3/09/2017,3/15/2017,3/16/2017 and 4/27/2017 and by the Committee on Preschool Education for the meetings held on 4/24/2017,4/25/2017/4/26/2017,5/01/2017,5/03/2017.5/4/2017,5/08/2017 5/19/2017,05/22/2017 5/25/2017 and 5/30/2017

XIV. GENERAL DISCUSSION

XV. PUBLIC PARTICIPATION

XVI. DATES TO REMEMBER

June 23 Last Day of School for students

July 11 Regular and Re-Organization Board of Education Meeting
@8:00 pm - Malverne High School Library

Petition Review/High School Field

XVII. ADJOURNMENT