

**REVISED ON JULY 11, 2017**  
**MALVERNE UNION FREE SCHOOL DISTRICT**  
**Regular Board of Education Meeting**  
**Tuesday July 11, 2017**  
**8:00 P.M.**

**BOARD MEMBERS**

John Tulley, **President**  
Josephine Bottitta , **1<sup>st</sup> Vice President**  
Danielle Hopkins, **2<sup>nd</sup> Vice President**  
Marguerite O’Conner, **Trustee**  
Janine D’Esposito, **Trustee**

**ADMINISTRATION**

Dr. James H. Hunderfund, **Superintendent**  
Steven Gilhuley, **Assistant Superintendent for Curriculum and Instruction**  
Dr. Spiro Colaitis, **Assistant Superintendent for District Operations**  
Christopher Caputo **Business Administrator**

**BOARD OFFICER**

Lisa Ridley, **District Clerk**  
Daniel Balzan **Treasurer**

**BOARD COUNSEL**

Frazer & Feldman, LLP

**AGENDA**

**I. CALL TO ORDER**

**II. EXECUTIVE SESSION**

**III. PLEDGE OF ALLEGIANCE**

**IV. MINUTES**

Approval of June 13, 2017 Board Of Education Meeting Minutes

**V. TREASURER’S REPORT**

Approval of June 2017 Treasurer’s Report

**VI. RECEIPTS OF FINANCIAL REPORTS**

- A. Claims Audit Reports: June 2017.
- B. Trial Balance Reports: June 2017
- C. Revenue Status Reports: June 2017
- D. Appropriation Status Reports: June 2017
- E. Cash Flow Status Report: June 2017
- F. Budget transfers under \$20,000 Report: June 2017

**VII. COMMUNICATIONS**

**VIII. SUPERINTENDENT'S REPORT/ ANNOUNCEMENTS**

- 1. Facilities Update/Summer Projects
- 2. Summer Programs

**IX. PERSONNEL**

- A. Terminations  
None
- B. Resignations
  - 1. Teachers/Teacher Assistants (1)
  - 2. Civil Service (3)
- C. Leaves of Absence  
None
- D. Appointments
  - 1. Teachers/Teacher Assistants (11)
  - 2. Civil Service (3)
  - 3. Co-Curricular Activities –Rescission of Class Advisor (1)
  - 4. Co-Curricular Activities –Davison (1)
  - 5. Curriculum Writing 2016/2017 (8)
  - 6. Homebound Tutoring (2)
  - 7. Regents Proctoring (1)
  - 8. Co-Curricular Activities –MHS 2016/2017 (2)
  - 9. Summer Book Club –Davison 2017/2018 (8)
  - 10. Summer Math Club –Davison 2017/2018 (6)
  - 11. Summer Custodial 2017-2018 (27)
  - 12. Camp Read –A-Lot Program (25)
  - 13. Summer ENL Program 2017/2018 (4)
  - 14. Homebound Tutoring-Maurice W. Downing 2017/2018 (1)
  - 15. Summer Reading Program –Elementary K-6 2017/2018 (1)
  - 16. Summer Reading Program –Grades 6 through 12 2017/2018 (1)
  - 17. Detention Supervisors –HTH 2017/2018 (5)

18. Saturday Academy Lead Teachers 2017/2018 (1)
19. Summer Band Camp 2017-2018 (13)
20. Interscholastic 2017/2018 (80)
21. Pre-K Program 2017/2018 (12)
22. Pre-K Program Registration 2017/2018 (1)
23. Summer Science Readiness Program 2017/2018 (2)
24. Summer Guidance 2017/2018 (4)

**E. Supplemental**

1. Approval of the following personnel for Coordinator of STAR Testing 2017/2018 school year (1)

**X. NEW BUSINESS**

- A.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District hereby authorizes the **Town of Hempstead, Receiver of Taxes to raise the sum of \$41,913,176.**

- B.** BE IT HEREBY RESOLVED that the Board of Education the Malverne Union Free School District hereby sets the lunch price for the 2017/2018 year. The price for lunch at all the schools will be \$2.50. Adult prices will be \$3.50. The breakfast prices will be \$1.50.

- C. Whereas,** the District is a member of the Nassau County Schools Cooperative Workers Compensation Self-insured Trust (the “Trust”), and

**Whereas,** plan documents governing the Trust provide for the designation of a managerial employee of each member district to represent the district in connection with all matters involving the Trust, now therefore be it

**Resolved,** that Christopher Caputo, Business Administrator, be and hereby is designated to represent the District in connection with all matters involving the Trust, and be it further

**Resolved,** that in the absence or inability of Christopher Caputo to serve as the District’s representative regarding the Trust, Spiro Colaitis, Assistant Superintendent for District Operations, be and hereby is designated as the District’s alternate representative.

- D.** BE IT HEREBY RESOLVED THAT the Board of Education of the Malverne Union Free School District establishes the following standard work days for appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the District:

<u>Title</u>	<u>Name</u>	<u>Standard Work Day</u>	<u>Term</u>
District Clerk 6/30/18	Lisa Ridley	6 hours	7 /1/17 -
District Treasurer	Daniel Balzan	7 hours	7/1/17 - 6/30/18

**E. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District accepts the **Proposal for Gymnasium Window Replacement Work at Malverne High School from Arrow Steel Window Corporation, Farmingdale, NY, in the amount of \$349,000.00**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**F. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the **District's participation in a consortium with other municipalities**, with the School Districts listed below as lead agency, for the purposes of cooperative bidding for the goods and services listed below for the 2017-2018 school year:

- BOCES Bids
- Keystone Purchasing Network (KPN)
- The Cooperative Purchasing Network (TCPN)
- Nassau & Suffolk County Bids
- National Intergovernmental Purchasing Alliance (IPA)
- NYS Office General Services Bid
- Concrete & Asphalt – East Meadow UFSD
- Blinds & Shades– Valley Stream #30
- Burner Service-Seafood UFSD
- Carpet & Tile Installation – Malverne UFSD
- Concrete & Asphalt – East Meadow UFSD
- Custodial Equipment & Repair – Bethpage UFSD
- Custodial Supplies & Green Products – Great Neck UFSD
- Door Installation & Repair – Bellmore-Merrick UFSD
- Drag Mop Rental – Roosevelt UFSD
- Dumpsters – Levittown UFSD
- Electrical Supplies – Hewlett-Woodmere UFSD
- Electrical Services (Repairs & Maintenance) – Hewlett-Woodmere UFSD
- Elevator Maintenance/North Shore – Floral Park-Bellrose UFSD
- Elevator Maintenance/South Shore – Plainview-Old Bethpage CSD
- Emergency Generator Service – Jericho UFSD
- Equipment Rental – Valley Stream CHSD

- Fence Installation & Repair – Seaford UFSD
- Fire Extinguish Service – Lynbrook UFSD
- Fuel Tank Alarm – West Hempstead UFSD
- Geese Control – Herricks UFSD
- General A/C & Refrigeration Repairs & Service – North Shore CSD
- General Boiler Welding – Garden City UFSD
- Grounds, Equipment Repair – Rockville Centre UFSD
- Gym Inspections & Repair – Plainedge UFSD
- Irrigation Services – Mineola UFSD
- Kitchen Equipment Repair – Hicksville UFSD
- Landscaping– Hewlett-Woodmere UFSD
- Lock Supply & Hardware – Syosset UFSD
- Locksmith Services – Oceanside UFSD
- Lumber & Masonry Supplies – Jericho UFSD
- Minor Construction & Repair-Carle Place UFSD
- Organic Lawn Care & Supplies – Freeport UFSD
- PA/Intercom – Syosset CSD
- Paint & Painting Supplies – Massapequa Public Schools
- Painting Service – Wantagh UFSD
- Pest Control Services – Elmont UFSD
- Playground Equipment Repair– Glen Cove UFSD
- Plumbing Service – Port Washington UFSD
- Plumbing Supplies – Port Washington UFSD
- Pneumatic Controls – Syosset CSD
- Port-a-Potties-Westbury UFSD
- Pump & Motor Repair – Long Beach UFSD
- Roofing Repair – Baldwin UFSD
- Signs & Supplies – North Merrick UFSD
- Slate Roof Repair – Hewlett-Woodmere UFSD
- Split Air Conditioning Units – East Rockaway UFSD
- Steam Traps – Bellmore UFSD
- Storage Containers – Jericho UFSD
- Storm Drains Maintenance – East Williston UFSD
- Suspended Ceilings – Lawrence UFSD
- Theatrical Sound, Lighting and Stage Rigging – Malverne UFSD
- Track & Tennis Court Repairs – Uniondale UFSD
- Trash Bags – Roosevelt UFSD
- Tree Maintenance – Manhasset UFSD
- Uniforms – North Bellmore UFSD
- Universal Waste Recycling – North Shore CSD
- Window Glazing – Island Trees UFSD

- G.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Capital Markets Advisors, LLC, as Fiscal Advisors**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- H.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Peter Brady, as the Claims Auditor**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- I.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal **with Cullen & Danowski, LLP, for External Accounting Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Health Source Group, to provide nursing assistance**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **MJP Service Solutions, Inc., for Emergency School Bus Rentals**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Nawrocki Smith LLP for Internal Auditing Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **New York State Insurance Fund, to provide Short Term Disability Insurance**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **The Print Café, for Publication Printing Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **R.S. Abrams & Co., LLP for External Auditing Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Dr. James J. Tolle, as the Superintendent's Hearing Officer**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Q.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Copy Cat Reporting, as Superintendent's Hearing Court Reporter**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **United Cerebral Palsy Association of Nassau County (UCPN)** to provide related services for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Syosset Home Tutoring, Inc.** to provide related services for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- T.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **All About Kids**, to provide related services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- U.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Harmony Heights School** to provide related services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- V.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Gayle E. Kligman Therapeutic Resources** to provide related services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- W.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **BAYADA Home Care** to provide related services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- X.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Social Skills for Children, Inc.** to provide related services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.



- Y.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **St. James Tutoring Inc.**, to provide related services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Z.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Franklin Union Free School District** to provide related services for the 2016/2017 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- AA.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Brookville Center for Children's Services, Inc.** to provide related services for the 2017/2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- BB.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **New Frontiers in Learning, LLC.** to provide related services for the 2017/2018 school year

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- CC.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **annual support quote with Heartland School Solutions** to provide services for the 2017-18 school year.

BE IT FURTHER RESOLVED that the board authorizes the Business Administrator to process all necessary documentation.

- DD.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **Donation of \$125.00 from New York Life Foundation.**

- EE.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District **accepts the grant of \$5,190.00 from the Malverne Educational and Fitness Foundation.**

**FF.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal **with Frazer & Feldman, LLP, for Legal Advisory Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**GG.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal **with H2M Architects & Engineers, for Architectural and Engineering Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**HH.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Miller Advertising Agency, Inc., for Advertising Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**II.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Dr. Michele C. Reed, for School Medical Physician Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**JJ.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **Donation of \$5,000 from the Music Parents Association, Music Students and Music Staff, to Purchase an Equipment Trailer for the Pride of Malverne Marching Band.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute paid contract.

**KK.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Tows by Us, Inc. for Towing Services**, for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute paid contract.

- LL.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **Special Education contract renewals** below for the 2017-2018 school year:

Access 7 Services, Inc.  
Consulting that Makes a Difference  
Education Relief, Inc.  
Dr. David Ganeles  
Helping Hands Consultation Services  
Metro Therapy, Inc.  
MKSA, LLC  
Janet Mucci  
New York Therapy Placement Services, Inc.  
Sandra Shindler

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- MM.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Rockville Centre Union Free School District** to provide related services for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute paid contract.

- NN.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Manhasset Public Schools** to provide related services for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute paid contract.

- OO.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract from **Nassau County (OASAS) to provide Alcoholism & Substance Abuse Services** for the 2017 calendar year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**XI. POLICIES**

1. Re-Adoption of Policy 3410- Code of Conduct
2. Re-Adoption of Policy 5220 District Investments
3. Re-Adoption of Policy 5410 Purchasing Policy
4. Re-Adoption of Policy-7110 Student Attendance

**XII. CURRICULUM MATTERS / STUDENTS SERVICES**

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the July 11, 2017 Board of Education meeting made by the Committee on Special Education for meetings held on 3/10/2017, 3/16/2017, 3/17/2017, 3/31/2017, 4/24/2017, 5/03/2017, 5/05/2017, 5/16/2017, 5/19/2017, 5/24/2017, 5/25/2017, 5/26/2017, 5/31/2017, 6/06/2017, 6/07/2017, 6/08/2017, 6/12/2017, 6/13/2017, 6/14/2017 and 6/22/2017.

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on Special Education for meetings held on and recommendations made by the Committee on 2/17/2017, 2/10/2017, 2/10/2017, 2/013/2017, 2/27/2017, 2/08/2017, 3/01/2017 and 3/02/2017, 3/08/2017, 3/17/2017, 3/21/2017, 3/22/2017, 3/23/2017, 3/24/2017, 3/28/2017, 3/31/2017, 4/06/2017, 5/11/2017, 5/16/2017, 5/23/2017 and 5/31/2017, and Preschool Special Education for meetings held on 3/29/2017, 5/18/2017, 6/01/2017, 6/09/2017, 6/13/2017, 6/16/2017, 6/19/2017 and 6/22/2017.

**XIII. GENERAL DISCUSSION**

**XIV. PUBLIC PARTICIPATION**

**XV. DATES TO REMEMBER**

July 15 MHS/Lakeview Youth Federation Football Clinic  
August 16-17 Regents Exams  
August 29 Regular Board of Education Meeting  
@8:00pm –Malverne High School Library  
August 31 Superintendent’s Conference Day

**XVI. ADJOURNMENT**