

**REVISED ON 5/8/2018**  
**MALVERNE UNION FREE SCHOOL DISTRICT**  
**Regular Board of Education Meeting & Budget Hearing**  
**Tuesday May 8, 2018**  
**8:00 P.M.**

**BOARD MEMBERS**

Josephine Bottitta , **President**  
Jeanne D’Esposito, **1st Vice President**  
Danielle Hopkins, **2<sup>nd</sup> Vice President**  
Marguerite O’Connor, **Trustee**  
Phyllis M. Tinsley, **Trustee**

**ADMINISTRATION**

Dr. James H. Hunderfund, **Superintendent**  
Steven Gilhuley, **Assistant Superintendent of Curriculum and Instruction**  
Dr. Spiro Colaitis, **Assistant Superintendent District Operations**  
Christopher Caputo, **Business Administrator**

**BOARD OFFICER**

Lisa Ridley, **District Clerk**  
Daniel Balzan, **Treasurer**

**BOARD COUNSEL**

Frazer & Feldman, LLP

**AGENDA**

**I. CALL TO ORDER**

**II. EXECUTIVE SESSION**

**III. PLEDGE OF ALLEGIANCE**

**IV. MINUTES**

Approval of April 10, 2018 Regular Board of Education Meeting Minutes  
Approval of April 17, 2018 BOCES Budget Vote Minutes

**V. TREASURER’S REPORT**

Approval of March 2018 Treasurer’s Report  
Approval of April 2018 Treasurer’s Report

**VI. RECEIPTS OF FINANCIAL REPORTS**

- A.** Claims Audit Reports: March 2018
- B.** Trial Balance Reports March 2018
- C.** Revenue Status Reports: March 2018
- D.** Appropriation Status Reports: March 2018
- E.** Cash Flow Status Report: March 2018
- F.** Budget transfers under \$20,000 Report: March 2018

- A. Claims Audit Reports: April 2018
- B. Trial Balance Reports April 2018
- C. Revenue Status Reports: April 2018
- D. Appropriation Status Reports: April 2018
- E. Cash Flow Status Report: April 2018
- F. Budget transfers under \$20,000 Report: April 2018

**VII. COMMUNICATIONS**

**VIII. SUPERINTENDENT'S REPORT/ ANNOUNCEMENT**

- 1. Poster Contest Awards – Davison Avenue Intermediate School
- 2. Earth Day Poster Contest – Davison Avenue Intermediate School
- 3. MHS Select Choir Competition Awards
- 4. MHS- Academic Leaders-Class of 2018-Top 20
- 5. NYS “ Beating the Odds” Awards-HTH Middle School and Davison Avenue Intermediate School
- 6. 2018/2019 Budget Hearing

**IX. PERSONNEL**

- A. Terminations
  - None
- B. Resignations
  - Civil Service (5)
- C. Leaves of Absence (1)
- D. Appointments
  - 1. Teachers/Teacher Assistants (3)
  - 2. Civil Service (3)
  - 3. Homebound Tutoring& Twilight School 2017/2018 (1)
  - 4. Curriculum Writing (1)
  - 5. Malverne Teacher Center (1)
  - 6. Co-Curricular Activities-Davison Avenue 2017/2018 (1)
  - 7. Camp Read-A-Lot 2018/2019 (5)
- E. Supplemental
  - 1. Appoint the following Personnel to teach extra class for the 2017/2018 school year (3)
  - 2. Tenure Recommendation for the following Personnel (4)
  - 3. Approval of the following Club 2017/2019 -Tech Toy Box DA

## **XI. NEW BUSINESS**

- A.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District appoints the following workers for the purpose of working the Annual Budget/Trustee Vote on May 15, 2018 at the established pay: Elizabeth Bunch, Milton Brown, Paul DaSilva , Linda Hollis, Carol Joos, Stevie Leach, Stephan Leach, Angela Martin, Kate McDermott, Pauline Palomino, Jack Prophet, Vanessa Prophet, Beatrice Thomas, Paul Thomas, Ashleigh Solomon, Larry Walton, Joseph Lewis, , Teresa Berry, Paula Palomino, Patricia Vanderhorst, and Lisa Ridley

The following two duly qualified voters of said School District are hereby appointed as members of the Board of Registration of said school District until June 30, 2018 Vanessa Prophet and Patricia Vanderhorst

- B.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **mini-grant of \$80 from Rochester Institute of Technology.**

- C.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District hereby sets the **student lunch price as \$2.60, the adult lunch price as \$3.80 and the breakfast price as \$1.50 for the 2018/2019 school year.**

- D.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District **accepts the scholarship check of \$1,000 from Diane Padovano-Tuths** for the purpose of student scholarships.

- E.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **Donation of \$500.00 from New York Life Foundation.**

- F.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Parsons Commercial LLC, to provide Carpet & Tile Installation, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- G.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Creative Tutoring, Inc., for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- H. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Ellen Eckes, to provide services as the 19A Coordinator, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- I. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **AMG Teacher Registry, for Substitute Teaching Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Noreen Kelly for Clerical Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Hopkins Audiometer, LLC, to calibrate our Audiometers in the district, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Tel/Logic, Textbook Central, for Centralized Non-Public School Textbook Distribution, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract with **Apperson, for Scanner Maintenance Agreement Services, at Maurice W. Downing School, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Apperson, for Scanner Maintenance Agreement Services, at the Malverne High School, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **JGE Investigations and Security Protection Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **TALX, for servicing our Unemployment Claims, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **CARR Business Systems, Inc., to manage ink for all printers districtwide, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **XEROX, for the Purchase Option Plan Agreement, for a high volume copy machine, from July 1, 2018 through September 23, 2018.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the agreement with **The Nassau County Board of Elections, for Rental of Election Machines, for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

T. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **FRS Investigative Services, Inc., for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

U. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **SimplexGrinnell, for the District Wide Fire Alarm System, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

V. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Yvonne M. Griffiths, to provide Transportation for her Grandson, for the 2017-2018 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

W. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **DeBetta Mind Body, Inc., for Mindfulness Workshop on May 10, 2018.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

X. BE IT HEREBY RESOLVED that the Board of Education approves the following emergency transportation contracts for the 2017-2018 school year:

November 1, 2017-November 30, 2017

Suburban Bus Transportation  
Martin de Porres High School

January 11, 2018-February 8, 2018

WE Transport  
Sagamore Children's Center

February 20, 2018-March 20, 2018

WE Transport  
Sagamore Children's Center

March 12, 2018-April 14, 2018

WE Transport  
The DeSalle School

March 20, 2018-April 19, 2018  
WE Transport  
Floral Park Memorial High School

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Y. BE IT HEREBY RESOLVED that the Board of Education approves the following transportation contract for the 2017-2018 school year:

Suburban Bus Transportation  
North Shore Hebrew  
Martin de Porres High School

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Z. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **Payable Health & Welfare Contracts** with the following district:  
**Baldwin UFSD**  
**Freeport UFSD**  
**Hempstead UFSD**  
**Westbury UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- AA. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **Receivable Health & Welfare Contract** for the 2017-2018 school year:  
**City of New York**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- BB. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Engagement Letter with **Hawkins, Delafield & Wood, LLP, for the 2017-2018 & 2018-2019 school years.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**CC.** WHEREAS, by Memorandum of Agreement dated December 7, 2017 , the authorized representatives of the Malverne Supervisors' Association and the Malverne Administrators' Association have agreed that the position of Director of Physical Education, Health and Athletics ("Athletic Director") is more appropriately placed in the bargaining unit represented by the Malverne Administrators' Association ("administrators' unit"); and

WHEREAS, the Board of Education recognizes that there exists a community of interest between the Athletic Director position and the positions which are within the administrators' unit;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District recognizes and approves the placement of the position of Athletic Director in the administrators' bargaining unit, effective July 1, 2018; and

BE IT FURTHER RESOLVED that Michael Pelan be placed on the appropriate salary step within the administrators' collective bargaining agreement as negotiated by the District and the Malverne Administrators Association, effective July 1, 2018.

**DD.** BE IT RESOLVED THAT the Board of Education of the Malverne Union Free School District approves the terms of the Memorandum of Agreement (MOA) dated April 20, 2018 between the District and the Malverne Teachers Association, Teaching Assistants' Unit regarding the terms and conditions of employment for the members of the teaching assistants' bargaining unit; and

BE IT FURTHER RESOLVED that the Assistant Superintendent, Business Administrator and Labor Counsel are authorized to execute the MOA and the President of the Board is authorized to execute the resulting collective bargaining agreement on behalf of the Board.

**EE.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Manhasset UFSD** for related services for the 2017-2018 school year

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.



**FF. WHEREAS,** the Board of Education of the Malverne Union Free School District (“Board”) has determined that it is in the best interest of the District to acquire certain real property commonly known as 12 Central Ave. located immediately adjacent to the Davison Avenue Elementary School to create additional parking and has further determined that the acquisition of the said property, the demolition of structures presently located on it, and its redevelopment for parking for the School is an unlisted action under the State Environmental Quality Review Act (“SEQRA”) which will have no significant impact on the environment, and

**WHEREAS,** approval of the said purchase is the subject of a proposition to be voted on by the District’s voters at the Annual School District Election and Budget Vote to be held on May 15, 2018, which is a condition of the contract of purchase of the property for the sum of \$400,000.00, the terms of which contract have now been finalized, now therefore be it

**RESOLVED,** that the Board hereby approves the aforesaid contract of purchase of premises commonly known as 12 Central Ave., Lynbrook, NY, and be it further

**RESOLVED,** that the Assistant Superintendent for District Operations is hereby authorized and directed to execute the contract of purchase on behalf of the District, and be it further

**RESOLVED,** that the Superintendent and/or Assistant Superintendent for District Operations and/or Business Administrator are hereby authorized and directed to take any and all actions necessary to consummate the aforesaid contract of purchase in accordance with its terms, including obtaining a Phase I and, if deemed appropriate, Phase II environmental survey and a physical survey of the property, and be it further

**RESOLVED,** that the actions of the Superintendent and/or Assistant Superintendent for District Operations and/or Business Administrator heretofore taken in connection with or in furtherance of purchase of the said property are hereby ratified and confirmed.

**GG. BE IT HEREBY RESOLVED** that the Board of Education shall approve the following transfer of funds for the 2017/2018 school year recommended by the superintendent of schools.

<b>Account Code</b>	<b>Account Description</b>	<b>Out</b>	<b>In</b>
A9060.801.00	Health Insurance	50,000	
A1420.400.00	Legal Fees		50,000

**XII. POLICIES**

None

**XIII. CURRICULUM MATTERS / STUDENTS SERVICES**

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the May 8, 2018 Board of Education meeting made by the Committee on Special Education for meetings held on 3/08/2018,3/12/2018,3/14/2018,3/19/2018, 3/26/2018,3/27/2018, 3/28/2018,4/09/2018/4/10/2018/4/11/2018,04/18/2018, and 4/19/2018 .

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Committee on Preschool Education for the meetings held 3/14/2018/3/19/2018/3/27/2018/3/28/2018/4/09/2018,4/10/2018/4/12/2018/4/18/2018/4/20/2018,and 4/26/2018.

**XIV. GENERAL DISCUSSION**

**XV. PUBLIC PARTICIPATION**

**XVI. DATES TO REMEMBER**

- |         |  |
|---------|--|
| May 9   | HTH Spring Concert @ 7:00pm  |
| May 15  | District Budget Vote and Board Election<br>7am – 9pm @ HTH Gymnasium                               |
|         | Celebration of the Arts<br>Concert @ 6:00pm - HTH Auditorium<br>Art Show @ 7:00pm<br>MHS Gymnasium |
| May 28  | Memorial Day-Schools Closed  |
| May 30  | Davison Avenue – Spring Concert<br>7:00pm @ HTH Auditorium   |
| June 12 | Regular Board Of Education Meeting<br>HTH Auditorium @ 8:00pm                                      |

**XVII. ADJOURNMENT**