

REVISED JULY 10, 2018
MALVERNE UNION FREE SCHOOL DISTRICT
Regular Board of Education Meeting
Tuesday July 10, 2018
8:00 P.M.

BOARD MEMBERS

Josephine Bottitta, **President**
Jeanne D'Esposito, **1st Vice President**
Danielle Hopkins, **2nd Vice President**
Marguerite O'Conner, **Trustee**
Phyllis M. Tinsley, **Trustee**

ADMINISTRATION

Dr. James H. Hunderfund, **Superintendent**
Steven Gilhuley, **Assistant Superintendent for Curriculum and Instruction**
Dr. Spiro Colaitis, **Assistant Superintendent for District Operations**
Christopher Caputo **Assistant Superintendent for Business**

BOARD OFFICER

Lisa Ridley, **District Clerk**
Daniel Balzan **Treasurer**

BOARD COUNSEL

Frazer & Feldman, LLP

AGENDA

I. CALL TO ORDER

II. EXECUTIVE SESSION

III. PLEDGE OF ALLEGIANCE

IV. MINUTES

Approval of June 12, 2018 Board Of Education Meeting Minutes
Approval of June 21, 2018 Special Board Meeting Minutes

V. TREASURER'S REPORT

Approval of June 2018 Treasurer's Report

VI. RECEIPTS OF FINANCIAL REPORTS

- A. Claims Audit Reports: June 2018
- B. Trial Balance Reports: June 2018
- C. Revenue Status Reports: June 2018
- D. Appropriation Status Reports: June 2018
- E. Cash Flow Status Report: June 2018
- F. Budget transfers under \$20,000 Report: June 2018

VII. COMMUNICATIONS

VIII. SUPERINTENDENT'S REPORT/ ANNOUNCEMENTS

- 1. Summer Programs
- 2. Facilities Report

IX. PERSONNEL

- A. Terminations (2)

- B. Resignations
 - 1. Teachers/Teacher Assistants (2)
 - 2. Civil Service (2)

- C. Leaves of Absence
 - None

- D. Appointments
 - 1. Administrators (1)
 - 2. Teachers/Teacher Assistants (4)
 - 3. Civil Service (4)
 - 4. Co-Curricular Activities –MWD (1)
 - 5. Marching Band Rehearsals –Spring Season 2017/2018 (2)
 - 6. Lead Counselor-MHS 2018/2019 (1)
 - 7. Translators -2018/2019 (5)
 - 8. Summer Book Club (2)
 - 9. Summer Math Club (1)
 - 10. Saturday ENL Program (1)
 - 11. Camp Read-A Lot (2)
 - 12. Summer Theatre Readiness Camp 2018/2019 (1)
 - 13. Nurse Checking Immunization 2018/2019 (5)
 - 14. Curriculum Writing 2018/2019 (1)
 - 15. Co-Curricular Activities –HTH 2018/2018 (23)
 - 16. Science /Math Readiness Camp 2018/2019 (1)
 - 17. Summer Book Club (1)
 - 18. Interscholastic -2018/2019 (84)

19. Summer Guidance (4)

E. Supplemental

1. Appoint the following personnel for Homebound Tutoring, Twilight School, Afterschool Instruction, Supervision, RAP Classes, After School & Summer Regents Scorers, AP Review Classes , AIS Classes , Assessment/Regents Grading and Saturday Academy for the 2018/2019 (1)

2. Approval of the following Clubs for the 2018/2019 school year (4)
Brain Booster
Explorer of the Month
Nutrition Club
Yearbook Club

X. NEW BUSINESS

- A.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District hereby authorizes the **Town of Hempstead, Receiver of Taxes to raise the sum of \$43,067,052.**

- B. Whereas,** the District is a member of the Nassau County Schools Cooperative Workers Compensation Self-insured Trust (the “Trust”), and

Whereas, plan documents governing the Trust provide for the designation of a managerial employee of each member district to represent the district in connection with all matters involving the Trust, now therefore be it

Resolved, that Christopher Caputo, Assistant Superintendent for Business, be and hereby is designated to represent the District in connection with all matters involving the Trust, and be it further

Resolved, that in the absence or inability of Christopher Caputo to serve as the District’s representative regarding the Trust, Spiro Colaitis, Assistant Superintendent for District Operations, be and hereby is designated as the District’s alternate representative.

C. BE IT HEREBY RESOLVED THAT the Board of Education of the Malverne Union Free School District establishes the following standard work days for appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the District:

Title	Standard Work Day (Hrs/Day)	Name	Social Security Number	Registration Number	Term Begin & End Dates	Record of Activities Result
District Clerk	6	Lisa Ridley	XXXX	XXXXXXXX	7/1/18 – 6/30/19	13.58
District Treasurer	7	Daniel Balzan	XXXX	XXXXXXXX	7/1/18 – 6/30/19	4.14

D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the donation of **\$100 from the Malverne Administration Association and \$200 from Ms. Nicole Beauford, on behalf of various District teachers, employees and community member** for the Thedra McCrae Scholarship.

E. BE IT HEREBY RESOLVED that upon the recommendation of the Superintendent of Schools, and in recognition of prior service as District Business Administrator, the Board of Education of the Malverne Union Free School District grants tenure to Christopher Caputo as Assistant Superintendent for Business (tenure area: Assistant Superintendent for Business), effective July 1, 2018.

F. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the annual support quote with **Heartland School Solutions** to provide services for the 2018-19 school year.

BE IT FURTHER RESOLVED that the board authorizes the Assistant Superintendent for Business to process all necessary documentation.

G. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **District’s participation in a consortium with other municipalities**, with the School Districts listed below as lead agency, for the purposes of cooperative bidding for the goods and services listed below for the 2018-2019 school year:

- BOCES Bids
- Keystone Purchasing Network (KPN)
- The Cooperative Purchasing Network (TCPN)
- Nassau & Suffolk County Bids

- National Intergovernmental Purchasing Alliance (IPA)
- NYS Office General Services Bid
- Blinds & Shades– Valley Stream #30
- Burner Service-Bethpage UFSD
- Carpet & Tile Installation – Malverne UFSD
- Concrete & Asphalt – East Meadow UFSD
- Custodial Supplies & Green Products – Great Neck UFSD
- Door Installation & Repair – Bellmore-Merrick UFSD
- Drag Mop – Amityville UFSD
- Dumpsters – Levittown UFSD
- Electrical Supplies – Hewlett-Woodmere UFSD
- Electrical Services – Hewlett-Woodmere UFSD
- Elevator Maintenance/North Shore – Floral Park-Bellrose UFSD
- Elevator Maintenance/South Shore – Plainview-Old Bethpage CSD
- Emergency Generator Service – Jericho UFSD
- Equipment Rental – Valley Stream CHSD
- Fencing – Bethpage UFSD
- Fire Extinguish Service – New Hyde Park-Garden City Park UFSD
- Fuel Tank Alarm – West Hempstead UFSD
- Geese Control – Herricks UFSD
- General A/C & Refrigeration Repairs & Service – North Shore CSD
- General Boiler Welding – Garden City UFSD
- Grounds, Equipment Repair – Rockville Centre UFSD
- Gym Inspections & Repair – Plainedge UFSD
- Irrigation Services – Mineola UFSD
- Kitchen Equipment Repair – Hicksville UFSD
- Landscaping– Hewlett-Woodmere UFSD
- Lock Supply & Hardware – Syosset UFSD
- Locksmith Services – Oceanside UFSD
- Lumber & Masonry Supplies – Jericho UFSD
- Minor Construction & Repair-Carle Place UFSD
- Organic Lawn Care & Supplies – Freeport UFSD
- PA/Intercom – Syosset CSD
- Paint & Painting Supplies – Massapequa Public Schools
- Painting Service – Wantagh UFSD
- Pest Control Services – Elmont UFSD
- Playground Equipment Repair– Glen Cove UFSD
- Plumbing Service – Port Washington UFSD
- Plumbing Supplies – Port Washington UFSD
- Pneumatic Controls – Syosset CSD
- Port-a-Potties-Westbury UFSD
- Pump & Motor Repair – Long Beach UFSD
- Roofing Repair – Baldwin UFSD
- Running Track & Tennis Court Repairs – Uniondale UFSD

- Signs & Supplies – Lynbrook UFSD
- Slate Roof Repair – Hewlett-Woodmere UFSD
- Split Air Conditioning Units – Merrick UFSD
- Steam Traps – Bellmore UFSD
- Storage Containers – Jericho UFSD
- Storm Drains Maintenance – East Williston UFSD
- Suspended Ceilings – Lawrence UFSD
- Theatrical Sound, Lighting and Stage Rigging – Malverne UFSD
- Trash Bags – Amityville UFSD
- Tree Maintenance – Manhasset UFSD
- Uniforms – North Merrick UFSD
- Universal Waste Recycling – North Shore CSD
- Window Glazing – Island Trees UFSD

- H.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Bellmore Business Systems, for Typewriter Repair Service, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- I.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **eWorks Electronic Services Inc., for recycling and disposal of computer equipment, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **H2M Architects & Engineers, for Architect and Engineering Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Health Source Group, to provide nursing assistance, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Richard N. Thompson, as the Superintendent's Hearing Officer, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract **with Horizon Healthcare Staffing, for nursing services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Miller Advertising Agency, Inc., for Advertising Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Copy Cat Reporting, as Superintendent's Hearing Court Reporter, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **NY Therapy Placement Services** for related services for the 2018/2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Q.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Access 7** for related services for the 2018/2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Brookville Center for Children's Services** for related services for the 2018/2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Gayle E. Kligman Therapeutic Resources** for related services for the 2018/2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- T.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Bayada Home Health Care** for related services for the 2018/2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- U.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **MSKA LLC.**, for related services for the 2018/2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- V.** IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Capital Markets Advisors, LLC, as Fiscal Advisors, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- W.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Peter Brady, as the Claims Auditor, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- X.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Cullen &**

Danowski, LLP, for External Accounting Services, for the 2018-2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Y.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Finance Manager, for Software Maintenance and Support Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Z.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **J.J. Stanis, for Group Vision, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- AA.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Nawrocki Smith LLP, for Internal Auditing Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- BB.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **New York State Insurance Fund, to provide Short Term Disability Insurance, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- CC.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **R.S. Abrams & Co., LLP for External Auditing Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

DD. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Lease with **Apple, Inc., c/o Apple Financial Services for the second year of a three year lease, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

EE. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal **with Frazer & Feldman, LLP, for Legal Advisory Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

FF. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Garratt-Callahan Company, for Water Treatment Chemical Program and Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

GG. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Pitney Bowes, for One Stamp Machine at Maurice W. Downing Elementary School, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

HH. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Pitney Bowes, for One Stamp Machine at Davison Avenue Intermediate School, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

II. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **The Print Café, for Publication Printing Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

JJ. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Winston Support Services, LLC, for Nursing Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

KK. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District agrees to add the **Sayville Public Schools to the Carpet & Tile Installation Bid, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

LL. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Dr. Michele C. Reed, for School Medical Physician Services, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

MM. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Aramark Educational Management Company, LLC.** to provide Federal Food Services for the 2018-2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

NN. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Lynbrook Union Free School District** for related services for the 2018/2019 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

OO. WHEREAS, all costs incurred relating to the child nutrition consultation proposal are borne by the School Lunch (Cafeteria) Fund during the 2018/19 fiscal year; now, therefore, be it

RESOLVED, that the Board of Education approves the proposal from HMB Consultants for the 2018/19 fiscal year, therefore

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute the agreement.

PP. BE IT HEREBY REOLVED that the Board of Education approves the contract with **Superior Vending Services, Inc.** to provide Vending Machine Services for the 2018-2019 school year.

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute said contract.

QQ. BE IT HEREBY REOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **New Frontiers in learning, LLC.** for related services for the 2018-2019 school year.

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute said contract.

RR. BE IT HEREBY REOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **FriendZone Kids** for related services for the 2018-2019 school year.

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute said contract.

SS. BE IT HEREBY RESOLVED that the Board of Education shall approve the following transfer of funds for the 2018/2019 school year recommended by the superintendent of schools.

Account Code	Account Description	Out	In
A2630.490.00	BOCES - Computer Instruction	47,500	
A2630.160.02	Salaries - Non Instructional - HTH		47,500

TT. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Rockville Centre Union Free School** for related services for the 2018-2019 school year.

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute said contract.

UU. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **St. James Tutoring Inc.** for related services for the 2018-2019 school year.

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute said contract.

VV. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **Malverne High School Marching Band to attend a trip to Walt Disney World, Orlando, Florida** for the purpose of the Marching Band, Select Choir and chaperones to participate in a march in Magic Kingdom from December 19, 2019 to December 22, 2019.

XI. POLICIES

As per the District's Internal Auditors

- 1.Re-Adoption of Policy #3410- Code of Conduct on School Property
- 2.Re-Adoption of Policy #5220- District Investments
3. Re-Adoption of Policy #5410- Purchasing Policy
4. Re-Adoption of Policy #7110- Student Attendance

XII. CURRICULUM MATTERS / STUDENTS SERVICES

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the July 10, 2018 Board of Education meeting made by the Committee on Special Education for meetings held on 3/17/18,3/28/18/ 4/13/18, 4/19/18,4/24/18, 5/02/18/5/7/18, 5/10/18,5/11/18, 5/15/18, 5/16/18,5/17/18,5/18/18, 5/21/18,5/22/18, 5/23/18,5/24/18,5/29/18 5/30/18,6/05/18,6/7/18,6/8/18/6/15/18/6/18/18/6/19/18 and 6/20/18

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on Special Education for meetings held on and recommendations made by the Committee on 2/14/18, 2/15/18,2/06/18/, 2/26/18, 2/27/18 2/28/18,3/01/18, 3/6/18,3/08/18, 3/09/18, 3/12/18, 3/14/18,3/19/18,3/21/18,3/22/18,3/28/18,4/11/18,4/18/18,4/25/18,5/01/18, 5/05/18, 5/08/18,5/10/18,5/21/18,5/31/18,6/06/18,6/19/18 and 6/20/18 and Preschool Special Education for meetings held on 4/13/18,4/23/18,5/08/18,5/09/18,5/15/18,5/18/18, 5/22/18,5/23/18,5/31/18,6/11/18, 6/18/18 and 6/21/18.

XIII. GENERAL DISCUSSION

XIV. PUBLIC PARTICIPATION

XV. DATES TO REMEMBER

August 28 Regular Board of Education Meeting
 @8:00pm –Malverne High School Library

August 29 New Teacher Orientation

August 30 Superintendent’s Conference Day

September 4 First Day of School

XVI. ADJOURNMENT