

**REGULAR MEETING OF THE
MALVERNE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
March 12, 2019
AGENDA ITEM:**

Jeanne D'Esposito	Danielle Hopkins	Phyllis M. Tinsley	Josephine Bottitta	Laura J. Avvinti		ACTION TAKEN:
					<p><u>BOARD MEMBERS PRESENT</u></p> <p>Jeanne D'Esposito, Danielle Hopkins ,Phyllis M. Tinsley, Laura Avvinti Dr. James Hunderfund, Steven Gilhuley, Spiro Colaitis, Christopher Caputo, Daniel Balzan and Joe Lily</p> <p>Absent were: Josephine Bottitta</p> <p><u>I - CALL TO ORDER</u></p> <p>The meeting was held at the MHS Faculty Room Phyllis M. Tinsley motioned to call the meeting to order at 7:18pm Seconded by, Danielle Hopkins 4 Yes, 0 No – Motion carried</p> <p><u>II -EXECUTIVE SESSION</u></p> <p>Phyllis M. Tinsley motioned to retire into Executive session at 7:18 p.m. to discuss unit negotiations Seconded by, Danielle Hopkins 4 Yes, 0 No-Motion carried</p> <p><u>III ADJOURNMENT OF EXECUTIVE SESSION</u></p> <p>Laura Avvinti motioned to adjourn the Executive session at 8:02 pm Seconded, Danielle Hopkins 4 Yes, 0 No Motion carried</p> <p><u>IV –OPENING OF PUBLIC SESSION</u></p> <p>Jeanne D'Esposito motioned to open the meeting to the public at 8:05pm with a moment of silence for a former resident of the community Seconded by, Danielle Hopkins 4 Yes; 0 No - Motion carried</p> <p><u>V – MINUTES</u></p> <p>Phyllis M. Tinsley motioned to accept the February 26, 2019 Board Meeting Minutes Seconded by, Laura Avvinti 4 Yes ; 0 No Motion Carried</p> <p><u>VI –TREASURER'S REPORT</u></p> <p>Danielle Hopkins motioned to accept the February 2019 Treasurer's Report Seconded by, Laura Avvinti 4 Yes, 0 No , motion carried</p>	<p>Call to order</p> <p>Approval of Executive Session</p> <p>Approval of Adjournment Of Executive Session</p> <p>Opening of public session</p> <p>Approval of February 26, 2019 Board meeting Minutes</p> <p>Approval of February 2019 Treasurer's Report</p> <p>ACTION TAKEN:</p>
Y	S Y	M Y		Y		
Y	S Y	M Y		Y		
Y	S Y	Y		Y		
Y	S Y	Y		Y		
Y	S Y	Y		Y		
Y	Y	Y		Y		
Y	Y	Y		S Y		
Y	Y	Y		S Y		

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				<p><u>VII RECEIPTS OF FINANCIAL REPORTS</u> A. Claims Audit Reports: February 2019 B. Trial Balance Reports: February 2019 C. Revenue Status Reports: February 2019 D. Appropriation Status Reports: February 2019 E. Cash Flow Status Report: February 2019 F. Budget transfers under \$20,000 Reports: February 2019</p> <p>Danielle Hopkins motioned to accept the February 2019 monthly financials Seconded by, Laura Avvinti 4 Yes, 0 No</p>	<p>Receipts of February 2019 Financial Reports</p>
				<p><u>VIII. COMMUNICATIONS</u> None</p>	<p>Communications</p>
Y	M Y	Y	S Y	<p><u>IX SUPERINTENDENT'S REPORTS/ANNOUNCEMENTS</u> 1. MHS - Valedictorian /Co-Salutatorians 2. Recognition of All County Music and All County Art Show students</p>	<p>Superintendent's Reports Announcements</p>
Y	M Y	Y	S Y	<p><u>X PERSONNEL</u> Danielle Hopkins motioned to accept the consent agenda Items 11A -11G Seconded by, Laura Avvinti 4 Yes, 0 No Motion Carried</p>	<p>Approval of acceptance Of consent agenda</p>
Y	M Y	Y	S Y	<p>Danielle Hopkins motioned to approve the consent agenda items Seconded by, Laura Avvinti 4 Yes, 0 No Motion carried</p>	<p>Approval of Consent Agenda</p>
				<p><u>Terminations</u> None</p>	<p>Terminations Civil Service</p>
				<p><u>Resignations</u> <u>Teachers/ Teacher Assistants</u> Ralph DiFore, Psychologist/MWD –Retirement Effective Date 6/30/19 Diane Pryor, Teacher, /MHS Retirement Effective Date 6/30/19 Marguerite Robles, Teacher/MWD, Retirement Effective Date 6/30/19</p>	<p>Resignations Teachers/ Teacher Assistants</p>
				<p><u>Leaves of Absence</u> <u>Teachers/ Teacher Assistants</u> Brittany Brancaccio, Teacher/HTH Effective Date 3/11/19-5/5/19</p>	<p>Leaves of Absence Teacher Assistant</p>

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					<p><u>Appointments</u> <u>Teachers /Teacher Assistant</u> Yvette Garcia, Teacher Assistant/MHS Effective Date 3/18/19</p> <p><u>Civil Service</u> Samantha Kreth, Monitor/HTH Effective Date 3/13/19</p> <p><u>Malverne Teacher Center -2018/2019</u> Matthew Fox, Teacher, Effective Date 11/1/19</p> <p><u>Homebound Tutoring -2018/2019</u> Devin Raines, teacher Effective Date 3/1/19</p> <p>XI - <u>OLD BUSINESS</u> None</p> <p>XII <u>NEW BUSINESS</u></p> <p>A. BOARD RESOLUTION: <u>ANNUAL ELECTION AND BUDGET VOTE AND PUBLIC NOTICE</u></p> <p>BE IT RESOLVED by the Board of Education of the Malverne Union Free School District, as follows:</p> <p>Section I: The Annual District Meeting and Election of the Malverne Union Free School District shall be held on Tuesday, May 21, 2019 in the gymnasium of the Howard T. Herber Middle School, 75 Ocean Avenue, Malverne, New York. Said Annual District Meeting and Election as set forth in the Notice of said Annual District Election, annexed hereto, shall be held for the purpose of electing one member of the Board of Education; voting upon the 2019-20 proposed school district budget to vote on an expenditure from the District Capital Reserve Fund for the construction of certain capital improvements to school facilities and to vote on any other matter which may regularly be proposed for voting therein accordance with law. The polls will remain open from 7:00 a.m. until 9:00 p.m. and as much longer as may be necessary to enable the voters then present to cast their ballots.</p> <p>Section II: An Annual Public Budget Hearing for the purpose of discussion of the expenditure of funds and the budgeting thereof for school purposes for the 2019-2020 school year shall be held on Tuesday May 14, 2019, at 8:00 p.m. in the Malverne High School Library, Ocean Avenue, Malverne, New York.</p>	<p>Appointments Teachers/Teacher Assistants</p> <p>Civil Service</p> <p>Malverne Teacher Center</p> <p>Homebound Tutoring</p> <p>Old Business None</p> <p>New Business</p> <p>Approval of Annual Election And Budget Vote And Public Notice</p>
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Section III: The Public Notice of the Annual District Election and Budget Hearing provided for in Appendix A is deemed a part of this Resolution, including each and every proposition and election to be presented to the qualified registered voters of the School District required by law to be contained in such Notice, and is hereby approved.

Section IV: The District Clerk is hereby authorized and directed to cause notice to be given of said Annual District Election and Budget Hearing in the form prescribed above, by publishing the Notice four times within the seven weeks next preceding such Annual District Election, the first publication to be at least forty-five days prior to the said Annual District Election, in *Newsday*, *The Herald*, and *Noticia* three newspapers having general circulation in said School District, and by giving such other notice as, in her discretion, may be deemed desirable.

Section V: The District Clerk is hereby authorized and directed to rent the necessary voting machines and to have the necessary voting machine ballot labels printed for said voting machines in the form corresponding as nearly as may be with the requirements of the Education Law, and the voting rules of the School District.

Section VI: A Special Meeting of the Board of Education acting as the Board of Canvass shall be held on Tuesday, May 21, 2019, in the gymnasium of the Howard T. Herber Middle School following the closing of the polls for the purpose of accepting and declaring the results of the voting on all matters submitted to the qualified voters at said Annual District Election.

Section VII: This resolution shall take effect immediately

Attached Legal Notice

**NOTICE OF ANNUAL DISTRICT ELECTION AND
BUDGET HEARING OF MALVERNE UNION FREE
SCHOOL DISTRICT, TOWN OF HEMPSTEAD, COUNTY
OF NASSAU, STATE OF NEW YORK**

NOTICE IS HEREBY GIVEN that the annual meeting of the qualified voters of the Malverne Union Free School District, Town of Hempstead, County of Nassau, will be held on May 21, 2019, at 9:00 p.m. in the gymnasium of the Howard T. Herber Middle School, Ocean Avenue, Malverne, N.Y., in said School District for the transaction of such business as is authorized by law.

NOTICE IS HEREBY GIVEN that the Budget Hearing will be held on May 14, 2019 at 8:00 p.m. at the Malverne High School Library, Ocean Avenue, Malverne, N.Y. for

the purposes of discussing funds for the proposed 2019-2020 School Budget.

PLEASE TAKE FURTHER NOTICE that the vote upon the appropriation of necessary funds to meet the necessary expenditures

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for the school year 2019-2020, on all propositions duly filed with the Board of Education, and to fill one (1) vacancy on the Board of Education shall be held in the gymnasium of the Howard T. Herber Middle School on Tuesday, May 21, 2019, between 7:00 a.m. and 9:00 p.m. The qualified voters shall fill the following vacancy: the office of Josephine Bottitta, current member of the Board of Education which term expires June 30, 2019, and for a new term commencing on July 1, 2019 and expiring on June 30, 2023. The qualified voters shall also vote upon the following propositions:

PROPOSITION NO. 1

Resolved that the proposed Budget of the Malverne Union Free School District of the Town of Hempstead, County of Nassau, State of New York for the fiscal year 2019-2020 be adopted and that the amount of said budget be raised by tax upon the taxable property of the School District after first deducting the monies available from the State Aid and other sources.

PROPOSITION NO. 2

RESOLVED: That the Board of Education of the Malverne Union Free School District (“District”) be hereby authorized to appropriate and expend from the District’s Capital Reserve Fund II, heretofore established by the voters of the District on May 20, 2014, an amount not to exceed Four Hundred Thousand Dollars (\$400,000.00) to undertake and perform the following school building improvements, renovations and/or alterations to commence during the 2019-2020 school year (“Project”), substantially as described in a memorandum report prepared by the District’s architects (“Report”), on file and available for public inspection in the office of the District Clerk, all at no additional cost to District taxpayers: district – wide site improvements, including (as and where necessary) furnishings, equipment, machinery, demolition and other work required in connection therewith or incidental thereto; provided that the costs of the components of The Project as set forth in the Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the project.

PLEASE TAKE FURTHER NOTICE that the voting shall be on voting machines and the polls will remain open from 7:00 a.m. until 9:00 p.m. and as much longer as may be necessary to enable the voters then present to cast their ballots. The condensed form of the budget proposition and the text of all other propositions to appear on the voting machines and a detailed statement in writing of the amount of money which will be required for the school year 2019-2020, specifying the purposes and the amount for each, will be prepared and copies thereof will be made available, upon request, to any resident in the district at each school house in the district in which school is maintained between 9:00 a.m. and 3:00 p.m. during the 14 days immediately preceding said election of May 21, 2019,

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excluding Saturday, Sunday and holidays, and at such annual election.

PLEASE TAKE FURTHER NOTICE that pursuant to Section 495 of the Real Property Tax Law, the district is required to attach to its proposed budget an exemption report. Said exemption report, which will also become part of the final budget, will show the total assessed value on the final assessment roll used in the budgetary process is exempt from taxation, list every type of exemption granted by the statutory authority, and show the cumulative impact of type of exemption, the cumulative amount expected to be received as payments in lieu of taxes and the cumulative impact of all exemptions granted.

PLEASE TAKE FURTHER NOTICE that the election shall be held in accordance with the Rules of the Conduct of Meetings and Elections adopted by the Board.

PLEASE TAKE FURTHER NOTICE that the nominations for the office of Board of Education member shall be made by petition subscribed by at least 25 qualified voters of the District, and filed in the District Clerk's Office, in the Administration Building, 301 Wicks Lane, Malverne, N.Y., between 9:00 a.m. and 5:00 p.m., not later than the 30th day preceding election, this year April 22, 2019. Such petition shall state the specific vacancy on the Board for which the candidate is nominated, which description shall include at least the length of the term of office and the name of the last incumbent, if any. Each vacancy shall be considered a separate office and a separate petition shall be required to nominate a candidate to each separate office. No person shall be nominated for more than one separate office. However, a nomination may be rejected by the Board of Education if the candidate is ineligible for the office or declares his unwillingness to serve.

PLEASE TAKE FURTHER NOTICE that any proposition or question to be placed upon the voting machines shall be submitted, in writing, by petition subscribed by at least 100 qualified voters of the District and filed in the District Clerk's Office between 9:00 a.m. and 5:00 p.m., not later than 30 days preceding the meeting or election at which such question or proposition shall be voted upon, this year April 22, 2019, except that this rule shall not apply to those questions or propositions which are required to be stated in the published or posted notice of the meeting or to those propositions or questions which the Board of Education has authority by law to present at any annual or special meeting of the district.

PLEASE TAKE FURTHER NOTICE that the Board of Registration shall meet on Thursday, April 11, 2019, from 8:30 a.m. to 11:30 a.m., at the Malverne High School Lobby and at the District Administration Building from 11:30 a.m. to 3:30 p.m., and on Friday, May 10, 2019 from 9:00 a.m. to 1:00 p.m., for the purpose of preparing a register of the qualified voters for said annual district election, at which time any person shall be entitled to have his/her

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name placed upon the such registry provided that, at such meeting of the Board of Registration, he/she is known, or proven to the satisfaction of the Board of Registration, to be then or thereafter entitled to vote at the annual district elections for which such register is prepared.

PLEASE TAKE FURTHER NOTICE that the register shall include: (1) all qualified voters of the District who shall personally present themselves for registration; (2) all previously qualified voters of the District who have been previously registered for any annual or special District meeting or election and who have voted at any annual or special District meeting or election held or conducted within four calendar years (2015-2018) prior to preparation of the said register; and (3) those voters permanently registered with the Board of Elections of the County of Nassau.

PLEASE TAKE FURTHER NOTICE that the Board of Registration will further meet during the Annual District Election on May 21, 2019 for the purpose of preparing a register for District meetings or elections to be held subsequent to May 21, 2019. The Register shall be filed in the District Clerk's Office where it shall be open for inspection by any qualified voter between 9:30 a.m. and 1:30 p.m. on each of the five days prior to the day set for election, except Sunday, and at the polling place on election day.

PLEASE TAKE FURTHER NOTICE that applications for absentee ballots may be applied for at the District Clerk's Office. A list of all persons to whom absentee ballots shall have been issued will be available in the District Clerk's Office on each of the five days prior to the day of the election, except Sundays.

PLEASE TAKE FURTHER NOTICE that this Board shall convene a special meeting thereof within 24 hours after the filing with the District Clerk of a written report of the results of the ballot for the purpose of examining and tabulating and declaring said results; that the Board hereby designates itself to be set of poll clerks to cast and canvass ballots pursuant to Education Law, §2019-a, subdivision 2b at said special meeting of the Board.

Dated: March 12, 2019

BY ORDER OF BOARD OF EDUCATION
MALVERNE UNION FREE SCHOOL DISTRICT
TOWN OF HEMPSTEAD
COUNTY OF NASSAU, NEW YORK

LISA RIDLEY
DISTRICT CLERK

B. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **Payable Health & Welfare Contracts** with the following districts:
East Rockaway UFSD
Garden City UFSD
Hicksville School District

**Approval of
Payable Health
& Welfare Contracts
With
East Rockaway UFSD
Garden City UFSD
Hicksville School
District
North Merrick UFSD
Syosset CSD
Uniondale UFSD**

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**North Merrick UFSD
Syosset Central School District
Uniondale UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- C. BE IT HEREBY RESOLVED** that the Board of Education approves the contract with **Syntax Communications to provide Advertising/Public Relations Services, for the 2019-2020 school year.**

Approval of contract with Syntax Communications

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- D. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the **Payable Health & Welfare Contracts** with the following districts:

Approval of Contract Payable Health & Welfare contracts With Floral Park – Bellerose UFSD Rockville Centre UFSD

**Floral Park-Bellerose UFSD
Rockville Centre UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- E. WHEREAS**, pursuant to Chapter 56 of the Laws of 2014, the Smart Schools Bond Act of 2014 was enacted, which authorized, subject to voter approval which was subsequently obtained, the creation of state debt of up to \$2 billion to provide access to classroom technology and high-speed internet connectivity to equalize opportunities for children to learn, add classroom space to expand high quality prekindergarten programs, replace classroom trailers with permanent instructional space, and install high-tech smart security features in schools, and

Approval of Smart Schools Bond

WHEREAS, pursuant to Chapter 56 of the Laws of 2014, the Smart Schools Implementation Act of 2014 was enacted to provide for the implementation of the Smart Schools Bond Act of 2014, and

WHEREAS, the District was allocated a maximum total of \$982,533 in accordance with the provisions of the aforesaid Acts, and

WHEREAS, in order to obtain any portion of the said allocation, the District is required to submit and have approved a Smart Schools Investment Plan (“SSIP”) which has been approved by the Board of Education, and

WHEREAS, the District has prepared a Preliminary SSIP designed to provide students and teachers with technology infrastructure updates necessary to provide continuous uninterrupted educational communication in the District’s schools and to provide a safe and secure environment for the students and staff members, and

WHEREAS, the total cost of the aforesaid Preliminary SSIP is \$868,363 of which \$868,363 is expected to be reimbursable as part

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of the District's \$982,533 Smart Schools allocation, now therefore be it

RESOLVED, that the Board hereby approves the aforesaid Preliminary SSIP, and be it further

RESOLVED, that Administration be and hereby is authorized and directed to take any and all necessary and appropriate steps to prepare a final SSIP for Board approval and for submission to the State Education Department for review and approval.

- F.** WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (BOCES) for pupil transportation services for the 2019-20 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the Cooperative) for this purpose;

WHEREAS, the Malverne School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal La, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate hereby approves the Inter-Municipal Cooperative and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

- G.** RESOLVED, that the Board of Education for the Malverne Union Free School District denies the appeal of the February 25, 2019 decision of the Superintendent of schools regarding the student identified in confidential attachment A.

**XIII. POLICIES
None**

**Approval of
Transportation
Agreement**

**Approval of
denial of the appeal
Of the February 25,
2019 decision of
the Superintendent
of schools**

**Polices
None**

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Y	S Y	Y	M Y	<p>XIV. <u>CURRICULUM MATTERS/STUDENTS SERVICES</u> BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the March 12 2019 Board of Education meeting made by the Committee on Special Education for meetings held on 11/15/18 ,12/20/18, 01/11/19, 01/23/19,02/01/19, 02/07/19, 02/11/19,02/12/19,02/13/19, 02/15/19,02/26/19,02/07/19 and</p> <p>BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Committee on Preschool Education for the meetings held on 02/01/19 and 02/12/19.</p> <p>XV. <u>GENERAL DISCUSSION</u> None</p> <p><u>PUBLIC PARTICIPATION</u> 1. Resident of the district was concerned of their child receiving transportation to private school.</p> <p><u>ADJOURNMENT</u> Laura Avvinti motioned to adjourn the meeting at 9:07 pm Seconded by, Danielle Hopkins 4 Yes , 0 No Motion carried</p> <p>Respectfully Submitted by,</p> <p>Lisa Ridley District Clerk</p>	<p>Approval of Curriculum Matters /Students Services</p> <p>General Discussion None</p> <p>Public Participation None</p> <p>Approval of Adjournment</p>
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