

**REGULAR MEETING OF THE
MALVERNE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
April 9, 2019
AGENDA ITEM:**

Jeanne D'Esposito	Danielle Hopkins	Phyllis M. Tinsley	Josephine Bottitta	Laura J. Avvinti		ACTION TAKEN:
					<p><u>BOARD MEMBERS PRESENT</u></p> <p>Jeanne D'Esposito, Danielle Hopkins ,Phyllis M. Tinsley, Josephine Bottitta Laura Avvinti Dr. James Hunderfund, Steven Gilhuley, Spiro Colaitis, Christopher Caputo and Florence Frazer</p> <p><u>I - CALL TO ORDER</u></p> <p>The meeting was held at the MHS Faculty Room Josephine Bottitta motioned to call the meeting to order at 6:37pm Seconded by, Jeanne D'Esposito 5 Yes, 0 No – Motion carried</p> <p><u>II -EXECUTIVE SESSION</u></p> <p>Josephine Bottitta motioned to retire into Executive session at 6:37p.m. to discuss unit negotiations Seconded by, Jeanne D'Esposito 5 Yes, 0 No-Motion carried</p> <p><u>III ADJOURNMENT OF EXECUTIVE SESSION</u></p> <p>Laura Avvinti motioned to adjourn the Executive session at 8:02 pm Seconded, Danielle Hopkins 5 Yes, 0 No Motion carried</p> <p><u>IV –OPENING OF PUBLIC SESSION</u></p> <p>Jeanne D'Esposito motioned to open the meeting to the public at 8:05pm with a moment of silence for a former resident of the community Seconded by, Danielle Hopkins 5 Yes; 0 No - Motion carried</p> <p><u>V – MINUTES</u></p> <p>Laura Avvinti motioned to accept the March 2019 Board Meeting Minutes Seconded by, Danielle Hopkins 5 Yes ; 0 No Motion Carried</p> <p><u>VI –TREASURER'S REPORT</u></p> <p>Laura Avvinti motioned to accept the March 2019 Treasurer's Report Seconded by, Josephine Bottitta 5 Yes, 0 No , motion carried</p>	<p>Call to order</p> <p>Approval of Executive Session</p> <p>Approval of Adjournment Of Executive Session</p> <p>Opening of public session</p> <p>Approval of March 12, 2019 Board meeting Minutes</p> <p>Approval of March 2019 Treasurer's Report</p>
S			M			
Y	Y	Y	Y	Y		
S			M			
Y	Y	Y	Y	Y		
Y	Y	Y	Y	Y		
Y	S Y	Y	Y	Y		
Y	Y	Y	Y	Y		
Y	Y	Y	S Y	Y		

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	<p><u>Appointments</u> <u>Teachers /Teacher Assistants</u> Sarah O’Connor Teacher Assistant MHS, Effective Date, 4/10/19-4/9/23</p> <p><u>Civil Service</u> Michelle Floria , Occupational Therapist/MWD Effective Date 5/6/19</p> <p><u>Curriculum Writing</u> Taylor Sanchez, Sub Teacher Effective Date 3/1/19</p> <p><u>Translators</u> Silvia Vasquez , Monitor, Effective Date 3/1/19</p> <p><u>Supplemental</u> Maria Lume, Italian/MHS Effective Date 4/1/19-5/7/19 Taylor Sanchez, Sub Teacher Effective Date, 3/1/19</p> <p>Miles Eason –Supervise athletic events and student activities 2018/2019</p> <p>XI - <u>OLD BUSINESS</u> None</p> <p>XII <u>NEW BUSINESS</u></p> <p>A. BE IT RESOLVED that the Board of education of the Malverne Union Free School District approves and adopts the 2019-2020 school year budget in the amount of \$58,774,402.</p> <p>B. BE IT RESOLVED that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit “A” to be surplus property.</p> <p>BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or dispose of such property consistent with Board Policy 5250.</p> <p>C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Proposal for External Accounting Services from Cullen & Danowski, LLP, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p>Appointments Teachers/Teacher Assistants</p> <p>Civil Service</p> <p>Curriculum Writing</p> <p>Translators</p> <p>Supplemental</p> <p>Old Business None</p> <p>New Business</p> <p>Approval of Adoption of 2019-2020 School year budget</p> <p>Approval of Authorization Superintendent to sell or dispose of such property consistent with Board Policy 5250.</p> <p>Approval of proposal for External Accounting Services from Cullen & Danowski, LLP,</p>
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	<p>D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Proposal for External Auditing Services from R. S. Abrams & Co., LLP, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>E. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Proposal for Internal Auditing Services from Nawrocki Smith LLP, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>F. BE IT HEREBY RESOLVED that the Board of Education approves the contract renewal with G. Scott Designs, Inc., to provide Sound, Lighting & Stage Rigging (Purchase, Install & Repair), for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>G. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Hopkins Audiometer, LLC, to calibrate our Audiometers in the district, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>H. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with CARR Business Systems, Inc., to manage ink for all printers districtwide, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with Pitney Bowes, for One Stamp Machine at Maurice W. Downing Elementary School, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with Pitney Bowes, for One Stamp Machine at</p>	<p>Approval of Proposal for External Auditing Services from R. S. Abrams & Co., LLP,</p> <p>Approval of Proposal for Internal Auditing Services from Nawrocki Smith LLP</p> <p>Approval of contract renewal with G. Scott Designs, Inc.,</p> <p>Approval of contract with Hopkins Audiometer, LLC</p> <p>Approval of contract renewal with CARR Business Systems, Inc</p> <p>Approval of contract renewal with Pitney Bowes</p> <p>Approval of contract renewal with Pitney Bowes, for One Stamp Machine</p>
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	<p>with Apperson, for Scanner Maintenance Agreement Services, at <u>Maurice W. Downing School</u>, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Apperson, for Scanner Maintenance Agreement Services, at the <u>Malverne High School</u>, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>R. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with The Nassau County Police Department to participate in the Nassau County Alert Domain Awareness System (ADAS) for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Ellen Eckes, to provide services as the 19A Coordinator, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>T. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves New York Cooperative Bid Maintenance Program with Educational Data Services, Inc., to provide cooperative bidding services, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p>U. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Seneca Consulting Group, Inc. for implementation of and compliance with the Affordable Care Act, for the 2019-2020 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p>Scanner Maintenance Agreement Services, at MWD School</p> <p>Approval of contract with Apperson, for Scanner Maintenance Agreement Services, at the <u>MHS</u></p> <p>Approval of Contract renewal With The Nassau County Police Department to participate in the Nassau County Alert Domain Awareness System (ADAS)</p> <p>Approval of Contract with Ellen Eckes,</p> <p>Approval of New York Cooperative Bid Maintenance Program with Educational Data Services, Inc.,</p> <p>Approval of the contract with Seneca Consulting Group, Inc.</p>
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280212 - Malverne Union Free School District	Budgeted 2018-19 (A)	Proposed Budget 2019-20 (B)
Total Budgeted Amount, not Including Separate Propositions	\$57,123,216	\$58,774,402
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	\$43,067,052	\$44,352,420
B. Tax Levy to Support Library Debt, if Applicable	\$0	\$0
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	\$0	\$0
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	\$0	\$0
E. Total Proposed School Year Tax Levy (A + B + C - D)	\$43,067,052	\$44,352,420
F. Permissible Exclusions to the School Tax Levy Limit	\$884,470	\$1,449,747
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	\$42,197,582	\$43,165,673
H. Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	\$42,182,582	\$42,902,673
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	\$15,000	\$263,000
Public School Enrollment	1,725	1,730
Consumer Price Index		2.44%

	Actual 2018-19 (D)	Estimated 2019-20 (E)
Adjusted Restricted Fund Balance	\$5,674,246	\$5,489,997
Assigned Appropriated Fund Balance	\$564,041	\$205,000
Adjusted Unrestricted Fund Balance	\$2,284,928	\$2,350,976
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/19 Actual Balance	6/30/19 Estimated Ending Balance	Intended Use of the Reserve in the 2019-2020 School Year
Capital	Capital Reserve II	To pay the cost of any object or purpose for which bonds may be issued.	\$402,439.00	\$607,439.00	\$400,000 to be used for capital projects subject to voter approval on May 21st, 2019 (Proposition #2)
Repair	Reserve for Repairs	To pay the cost of repairs to capital improvements or equipment.	\$205,142.00	\$205,142.00	No intended use
Workers' Compensation		To pay for Workers Compensation and benefits.			
Unemployment Insurance	Reserve for Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	\$34,330.58	\$68,253.00	\$32,500 to be used to fund the 2019/20 budget
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	Reserve for Debt	To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	\$115,660.97	\$115,661.00	\$115,660 to be used to fund the 2019/20 budget
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability	Reserve for Liability	To establish and maintain a program of reserves to cover liability claims incurred.	\$502,223.71	\$502,224.00	No intended use
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
Employee Benefit Accrued Liability	Reserve for Post Employee Benefits	For the payment of accrued 'employee benefits' due to employees upon termination of service.	\$330,922.37	\$730,922.00	\$211,060 to be used to fund the 2019/20 budget
Retirement Contribution	Reserve for Retirement Contributions	To fund employer retirement contributions to the State and Local Employees' Retirement System	\$3,060,355.83	\$3,260,356.00	\$662,506 to be used to fund the 2019/20 budget
Other Reserve					

