

**REGULAR MEETING OF THE
MALVERNE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
AMENDED MINUTES
May 14, 2019
AGENDA ITEM:**

Jeanne D'Esposito	Danielle Hopkins	Phyllis M. Tinsley	Josephine Bottitta	Laura J. Avvinti		ACTION TAKEN:
					<p><u>BOARD MEMBERS PRESENT</u></p> <p>Jeanne D'Esposito, Danielle Hopkins ,Phyllis M. Tinsley, Josephine Bottitta Laura Avvinti Dr. James Hunderfund, Steven Gilhuley, Spiro Colaitis, Christopher Caputo and Florence Frazer</p>	Call to order
Y	S Y	Y	M Y	Y	<p><u>I - CALL TO ORDER</u></p> <p>The meeting was held at the MHS Faculty Room Josephine Bottitta motioned to call the meeting to order at 7:09pm Seconded by, Danielle Hopkins 5 Yes, 0 No – Motion carried</p>	Approval of Executive Session
Y	S Y	Y	M Y	Y	<p><u>II -EXECUTIVE SESSION</u></p> <p>Josephine Bottitta motioned to retire into Executive session at 7:09 p.m. to discuss unit negotiations Seconded by, Danielle Hopkins 5 Yes, 0 No-Motion carried</p>	Approval of Adjournment Of Executive Session
Y	S Y	Y	M Y	Y	<p><u>III ADJOURNMENT OF EXECUTIVE SESSION</u></p> <p>Laura Avvinti motioned to adjourn the Executive session at 8:02 pm Seconded, Danielle Hopkins 5 Yes, 0 No Motion carried</p>	Opening of public session
Y	S Y	Y	M Y	Y	<p><u>IV -OPENING OF PUBLIC SESSION</u></p> <p>Josephine Bottitta motioned to open the meeting to the public at 8:08 pm Seconded by, Danielle Hopkins 5 Yes; 0 No - Motion carried</p>	
Y	S Y	Y	M Y	Y	<p><u>V – MINUTES</u></p> <p>Josephine Bottitta motioned to accept the April 9, 2019 Board Meeting Minutes and April 16, 2019 BOCES Budget Vote Seconded by, Danielle Hopkins 5 Yes ; 0 No Motion Carried</p>	Approval of April 9 2019 Regular Board meeting Minutes and April 16, 2019 BOCES Budget Vote
Y	S Y	Y	M Y	Y	<p><u>VI -TREASURER'S REPORT</u></p> <p>Laura Avvinti motioned to accept the April 2019 Treasurer's Report Seconded by, Danielle Hopkins 5 Yes, 0 No , motion carried</p>	Approval of April 2019 Treasurer's Report

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Y	M Y	Y	Y	S Y	<p><u>VII RECEIPTS OF FINANCIAL REPORTS</u> A. Claims Audit Reports: April 2019 B. Trial Balance Reports: April 2019 C. Revenue Status Reports: April 2019 D. Appropriation Status Reports: April 2019 E. Cash Flow Status Report: April 2019 F. Budget transfers under \$20,000 Reports: April 2019</p> <p>Danielle Hopkins motioned to accept the April 2019 Monthly Financials Seconded by, Laura Avvinti 5 Yes, 0 No</p>	<p>Receipts of April 2019 Financial Reports</p>
					<p><u>VIII. COMMUNICATIONS</u> None</p>	<p>Communications</p>
					<p><u>IX SUPERINTENDENT'S REPORTS/ANNOUNCEMENTS</u> 1. Recognition of MHS –“Academic Leaders”- Class of 2019 2. 2019-2020 Budget Hearing</p>	<p>Superintendent’s Reports Announcements</p>
					<p><u>X PERSONNEL</u></p> <p>Danielle Hopkins motioned to accept the consent agenda Seconded by, Laura Avvinti 5 Yes, 0 No Motion Carried</p> <p>Danielle Hopkins motioned to approve the consent agenda items Seconded by, Laura Avvinti 5 Yes, 0 No Motion carried</p>	<p>Approval of acceptance Of consent agenda</p> <p>Approval of Consent Agenda</p>
	M Y	Y	Y	S Y	<p><u>Terminations</u> <u>Civil Service</u> Dawn Riveros , Security, HTH</p>	<p>Terminations Civil Service</p>
	M Y	Y	Y	S Y	<p><u>Resignations</u> Teachers/Teacher Assistants Erin Cohn, Teacher/HTH</p> <p><u>Civil Service</u></p>	<p>Resignations Teachers/ Teacher Assistants</p>
					<p><u>Leaves of Absence</u> None</p>	<p>Civil Service</p> <p>Leaves of Absence None</p>
					<p><u>Appointments</u> <u>Teachers /Teacher Assistants</u></p> <p><u>Civil Service</u></p>	<p>Appointments Teachers/Teacher Assistants</p>
					<p><u>Curriculum Writing</u> Taylor Sanchez, Sub Teacher Effective Date 3/1/19</p>	<p>Civil Service Curriculum Writing</p>

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XI - <u>OLD BUSINESS</u>	
None	Old Business None
XII <u>NEW BUSINESS</u>	
	New Business
<p>A. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District appoints the following workers for the purpose of working the Annual Budget/Trustee Vote on May 21, 2019 at the established pay: Vanessa Prophet , Patricia Vanderhorst, Lisa Ridley Theresa Berry, Paul DaSilva, Linda Hollis, Carol Joos, Stevie Leach, Stephan Leach, Joseph Lewis, Marianne Diaz, Angela Martin, Kate McDermott, Pauline Palomino, Jack Prophet, Ashleigh M. Solomon, Beatrice Thomas, Paul Thomas, Larry Walton , Nelson Mylene Translators, Jeannette A. Costoso and Nilda Pinales</p> <p>The following two duly qualified voters of said School District are hereby appointed as members of the Board of Registration of said school District until June 30, 2019 Vanessa Prophet and Patricia Vanderhorst</p>	Approval of election workers for the May 21, 2019 Annual Election
<p>B. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with Mineola Public Schools to provide related services for the 2018-2019 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	Approval of the Contract from Mineola Public Schools
<p>C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following <u>Receivable</u> Health & Welfare Contract for the 2018-2019 school year:</p> <p style="text-align: center;">City of New York</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	Approval of Receivable health & Welfare contract with City of New York
<p>D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following <u>Payable</u> Health & Welfare Contracts for the 2018-2019 school year:</p> <p style="text-align: center;">Hempstead UFSD South Huntington UFSD West Hempstead UFSD</p>	Approval of Payable Health & Welfare Contracts Hempstead UFSD South Huntington UFSD West Hempstead UFSD

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BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- E.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **J.J. Stanis & Co., for the renewal of the Self Insured Dental, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- F.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Your Connection to Nature, Inc., Custom Field Trip on June 21, 2019, to Hempstead Lake State Park.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- G.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the agreement with **The Nassau County Board of Elections, for Rental of Election Machines, for the 2018-2019 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- H.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Gayle E. Kligman** for related services for the 2019/2020 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- I.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Johnson Controls, for the District Wide Fire Alarm System, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Holger O. Fietkau, to train new bus drivers according to 19A Certification Requirements, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

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K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Tel/Logic, Textbook Central, for Centralized Non-Public School Textbook Distribution, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **JGE Investigations and Security Protection Services, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District agrees to add the **Half Hollow Hills School District to the Carpet & Tile Installation Contract, for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **FRS Investigative Services, Inc., for the 2019-2020 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

O. BOARD RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS

WHEREAS, the Board of Education of the Malverne Union Free School District (“Board”) has determined that there is a need to undertake certain capital improvements and construction work at District buildings and/or facilities to commence during the 2019-2020 school year (Project”) as described in a memorandum report prepared by the District’s architects (“Report”), on file and available for public inspection in the office of the District Clerk; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District’s Capital Reserve fund II for that purpose, at no additional cost to the District’s taxpayers;

Approval of Revised purchasing Policy # 5410

Approval of Curriculum Matters Students Services

Approval of General Discussion

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S. BE IT RESOLVED, that the Board of Education hereby reaffirms and reauthorizes the establishment of the existing reserve fund known as the “Reserve for Retirement Contribution” in accordance with the provisions of General Municipal Law section 6-r for the payment of contributions to the **New York State and Local Employees’ Retirement System**, with a current balance of \$3,060,355.83.

T. WHEREAS, the Malverne Union Free School District participates in the New York State Teachers’ Retirement System (“TRS”); and

WHEREAS, on May 14, 2019, the Board of Education by resolution reaffirmed and reauthorized the existing Retirement Contribution Reserve Fund known as the Reserve for Retirement Contribution pursuant to Section 6-r of the General Municipal Law for the payment of contributions to the New York State and Local Employees’ Retirement System (“ERS”); and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r(2-a) of the General Municipal Law for the payment of contributions to TRS.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Malverne Union Free School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Reserve for Retirement Contribution to be known as the Reserve for Teacher Retirement System Contribution Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account such other funds as may be legally appropriated; and
 - c. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York

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<p>State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.</p>	
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<p>4. No member of the Board of Education or employee of the District shall:</p>	
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<p>a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or</p>	
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<p>b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.</p>	
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<p>5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.</p>	
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<p>6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.</p>	
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<p>7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.</p>	
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<p>8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.</p>	
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<p>9. This Resolution shall take effect immediately.</p>	
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U. BE IT RESOLVED that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit “A” to be surplus property.

BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or dispose of such property consistent with Board Policy 5250.

V. BE IT RESOLVED, that the Malverne Union Free School District has made available the District-wide School Safety Plan for a 30 day public comment period on the district website. Please send any comments to the District Clerk.

The plan will be adopted on August 27, 2019.

W. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Donation of \$120.00 from Rochester Institute of Technology.

X. BE IT HEREBY RESOLVED that the Board of Education shall approve the following transfer of funds for the 2018/2019 school year as recommended by the Superintendent of schools.

Account Code	Account Description	Out	In
A9060.801.00	Health Insurance	40,000	
A2250.400.00	Contractual and Other - Special Ed		40,000

Y. . Whereas , the Board of Education of the Malverne Union Free School District has reviewed the May 3, 2019 appeal of the determination to deny transportation made by the District for the 2019-2020 school year, regarding the student named in confidential attached “A” the Board hereby denies the appeal and affirms the District’s determination to deny transportation.

Z. Whereas , the Board of Education of the Malverne Union Free School District has reviewed the appeal of the determination to deny transportation made by the District for the 2019-2020 school year, regarding the student named in confidential attached “B” the Board hereby denies the appeal and affirms the District’s determination to deny transportation.

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AA. BE IT HEREBY RESOLVED THAT the Board of Education (Board) of the Malverne Union Free School District ratifies and approves the language contained in the collective bargaining agreement between the **District and the Malverne Security Association** for the members of this bargaining unit for the periods of July 1, 2018-June 30, 2021, and

BE IT FURTHER RESOLVED THAT the President of the Board be authorized to execute said Agreement on behalf of the Board.

XIII. POLICIES

Approval of revised Board Policy
Accounting of Fixed Assets Policy # 5621

XIV. CURRICULUM MATTERS / STUDENTS SERVICES

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the April 9 2019 Board of Education meeting made by the Committee on Special Education for meetings held on 2/08/19 2/13/19, 2/27/19, 2/28/19 3/4/19, 3/5/19,3/6/19,3/7/19,3/8/19,3/11/19 3/12/19 3/13/19, 3/21/19 and 3/25/19.

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on Special Education for meetings held on 9/13/18, 2/28/19, 3/01/19,3/12/19,3/13/19 3/14/19,3/15/19, 3/18/19 and 3/20/19

and recommendations made by the Committee on Preschool Education for the meetings held on 3/08/19, 3/12/19 and 3/21/19.

XV. GENERAL DISCUSSION

None

PUBLIC PARTICIPATION

ADJOURNMENT

Danielle Hopkins motioned to adjourn the meeting
at pm
Seconded by, Josephine Bottitta
5 Yes , 0 No Motion carried

Respectfully Submitted by,

Lisa Ridley
District Clerk

Y	Y	Y	S Y	Y
	M			