MINUTES REORGANIZATION MEETING

Tuesday – July 9, 2019

Jeanne D'Esposito	Danielle Hopkins	Phyllis Tinsley	Josephine Bottitta	Laura Avvinti	AGENDA ITEM:	ACTION TAKEN:
					BOARD MEMBERS PRESENT Jeanne D'Esposito, Danielle Hopkins, Phyllis M. Tinsley and Laura Avvinti Josephine Bottitta also present were Dr. James Hunderfund Steven Gilhuley ,Spiro Colaitis, Christopher Caputo, Daniel Balzan and Florence Frazer	
					I-CALL TO ORDER The meeting was held in room 114 of HTH Middle School Josephine Bottitta motioned to call the meeting to order at 6:16pm Seconded by Jeanne D'Esposito 5 Yes; No -0 Motion carried	Call To Order
					II -EXECUTIVE SESSION Josephine Bottitta motioned to retire into executive session At 6:15pm Seconded by, Jeanne D'Esposito 5 Yes, No, 0 Motion carried	Executive Session
					III MEETING RECOVENED Lisa Ridley, District Clerk motioned to reconvene the reorganization meeting at pm.	Meeting Reconvened
					IV -PLEDGE OF ALLEGIANCE Pledge of Allegiance was led by Lisa Ridley, District Clerk	Pledge of Allegiance
Y	Υ	Υ	M	Y	V- NOMINATION OF OFFICE AND ADMINISTRATION OF OATH Josephine Bottitta motioned to nominate Danielle Hopkins for the position of Board President for the 2019/2020 school year 5 Yes, No 0 Motion Carried	Nomination of Board Member Officers
Y M	Y	Υ	Y	Y	Danielle Hopkins motioned to nominate Phyllis M. Tinsley for the position of 1 ST Vice President for the 2019/2020 school year 5 Yes, No 0 Motion Carried	
Y	Y	Y M	Υ	Υ	Jeanne D'Esposito motioned to nominate Laura Avvinti for the position of 2 nd Vice President for the 2019/2020 school year 5 Yes, No, 0 Motion Carried	
Y	Y	Υ	S Y	Υ	Phyllis M. Tinsley motioned to accept the following appointments Seconded by Josephine Bottitta 5 Yes, No,0 Motion Carried	

MINUTES REORGANIZATION MEETING

Tuesday - July 9, 2019

A. District Clerk B. Treasurer of the District C. Deputy Treasurer D. Voting Delegate NYSSBA E. Alternate Voting Delegate NYSSBA F. Purchasing Agent G. Alternate Purchasing Agent H. Asbestos Designee D. Spiro Colaitis L. Attendance Officer J. Student Residency Officer L. Foil Appeal Officer D. Spiro Colaitis J. Student Residency Officer M. Chief Payroll Certification Officer N. Counsel of Record N. Counsel of Record D. Labor Counsel P. Pirzer & Feldman, LLP P. External Auditors D. Labor Counsel D. Marvocki Smith LLP P. External Auditors D. Marvocki Smith LLP R. Accountains D. Michelle C. Reed T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician D. Michelle C. Reed Timothy Young T. School Physician T. School
JJ. Architect KK. Environmental Science Consultants: Environmental Science LL. Election Inspector/Assistant Inspector Vanessa Prophet Patricia Vanderhurst

Signatories and Facsimile

MINUTES REORGANIZATION MEETING

Tuesday – July 9, 2019

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AUTHORIZATION OF SIGNATORIES AND FACSIMILE SIGNATURES FOR DISTRICT BANK ACCOUNTS	Signatures for District Bank Accounts
1.Board President, Treasurer, Deputy Treasurer and Business Administrator as the signatories for the District's Bank Accounts, (JP Morgan Chase)	
2.All accounts payable checks to be signed by the Board of Education President, District's Treasurer, and the Deputy Treasurer (if necessary). All payroll checks to be signed by the District Treasurer (and Deputy Treasurer, if necessary).	
3. Authorize the use of a facsimile imprint of the Treasurer's signature, Deputy Treasurer's signature (if necessary) and the Board President's signature on all checks	Bond to District Treasurer
B. BOND FOR DISTRICT TREASURER AND ASSISTANT SUPERINTENDENT FOR BUSINESS AND DEPUTY TREASURER	and Business Administrator
Authorize bond for the District Treasurer, Deputy Treasurer and the Assistant Superintendent for Business	Signatory for Bond Anticipation
C. <u>SIGNATORY FOR BOND ANTICIPATION NOTE</u> Designate the Board President and the District Clerk as the signatories for single manual signature required on Bond	Notes Signatory for
Anticipation Notes. D. SIGNATORY FOR TAX ANTICIPATION NOTE	Tax Anticipation Note
Designate the Board President and the District Clerk as the signatories for single manual signature required on Tax Anticipation Notes.	Appointment for Tax Sheltered Annuity
E. <u>APPOINTMENT OF TAX SHELTERED ANNUITY</u> <u>PROGRAM</u> Appointment of OMNI GROUP as billing and disbursing agent for tax sheltered annuity program for fiscal year 2019-2020 for the employees of the Malverne UFSD.	Program
F. Authorize the Superintendent of Schools to make "transfer of funds "pursuant to Board of Education Policy # 5330 and to make final transfers necessary to balance all accounts as of June 30th of each year.	Authorization to Certify Payrolls
G. <u>AUTHORIZATION TO CERTIFY PAYROLLS</u> Authorize the Superintendent of Schools or Assistant Superintendent for Business to certify payrolls each month (Ed. Law 1720: Commissioner's Regulation 170.2).	Appointment of
H. SIGNATORY OF FEDERAL FUNDS PROJECTS Appoint the Superintendent of Schools for the 2019-2020 school year as the authorized representative and official of the Malverne UFSD, to submit applications and make claims for Federal Funds under all applicable Federal Laws as may be required with the Assistant Superintendent for Business as state alternate.	signatory of State Funds Projects
	Appointment

MINUTES REORGANIZATION MEETING

Tuesday – July 9, 2019

I. SIGNATORY OF STATE FUNDS PROJECTS

Appoint the Superintendent of Schools for the 2019-2020 school year as the authorized representative and official of the Malverne UFSD, to Submit applications and make claims for State Funds under all applicable State Laws as may be required with the Assistant Superintendent for Business as state alternate.

J. <u>DESIGNATION OF ADVISORY COUNCIL</u> <u>OCCUPATIONAL EDUCATION</u>

WHEREAS, the New York State Education Law requires that each School district shall have an advisory council for occupational education or the alternative may designate the advisory council of Nassau BOCES to serve as council, for vocational offerings in the local school district; and WHEREAS, Nassau BOCES has stated that they agree to have their

Council for Occupational Education represent the interests of the Malverne UFSD for this special interests area, all in conformance with the Education of the Malverne USFD hereby designates the Nassau BOCES

Advisory Council for Occupational Education as their Council for Vocational offerings for the School District during the 2019-2020 school year for the fee of \$350.

K. IMPARTIAL HEARING OFFICER

Recommendation that the Board of Education approve the attached list of Impartial Hearing Officer Richard N. Thompson

L. <u>BOARD OF EDUCATION MEETINGS CALENDAR</u> 2019-2020

July 9, 2019

August 27, 2019 March 10, 2020

September 10, 2019 March 24, 2020-Budget Review

October 8, 2019 April 9, 2020

November 12, 2019 April 21, 2020 –BOCES Vote
December 10, 2019 May 12, 2020 –Budget Hearing
January 14, 2020 May 19, 2020–Budget Vote and

Election

February 11, 2020 June 9, 2020 February 25, 2020 –Budget Review

M. <u>AUTHORIZATION TO ESTABLISH PETTY CASH</u> <u>FUNDS</u>

Persons to administer these funds in the amount of \$100 each for the 2019/2020 school year.

Mr. Christopher Caputo
Ms. Lisa Ridley
Administration
Administration
Administration
Administration
Malverne High School
Howard T. Herber School
Davison Avenue School
Mr. Edward Tallon, Principal
Maurice W. Downing School

signatory of State Funds Projects

Designation of Advisory Council for Occupational Education

Appointment of Impartial Hearing Officer

Board of Education Meetings 2018-2019

Authorization to Establish Petty Cash Funds

Appointment

MINUTES REORGANIZATION MEETING

Tuesday – July 9, 2019

N.	APPOINTMENT OF SUPERIVISOR OF ATTENDANCE
	REGISTERS

Ms. Jo'Ellen Shearin Malverne High Schoo
Ms. Diane Tomani Howard T. Herber School
Ms. Rosemary Jacobson Davison Avenue School
Ms. Liz Niessing Maurice W. Downing School

O. <u>APPOINTMENT OF COMMITTEE ON SPECIAL</u> <u>EDUCATION 2019-2020</u>

Meredyth I. Martini CSE Chairperso

Michael Bralla Psychologist and Alternate Chairperson
Yuisa Colon Psychologist and Alternate Chairperson
Mindy DaSilva Psychologist and Alternate Chairperson
Amanda LoSchiavo Psychologist and Alternate Chairperson

- At least one regular education teacher of the student if the child is or may be participating in the regular education environment.
- At least one special education teacher or special education provider (ie, related service provider) of the student.
- The parents or persons in parental relationship to the student
- An Individual who can interpret the instructional implications of evaluation results.
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district of the parent(s) shall designate;
- Student with disability, where appropriate.
- Parent Member (only on request)

P. <u>APPOINTMENT OF COMMITTEE ON PRESCHOOL</u> <u>SPECIAL EDUCATION 2019-2020</u>

• CPSE Chairperson

Meredyth Martini
 Michael Bralla
 Amanda LoShiavo
 Yuisa Colon
 Alternate Chairperson
 Alternate Chairperson
 Alternate Chairperson

- Representative of Evaluating Agency
- A regular education teacher of the child whenever the child is or may be participating in the regular education environment
- A special education teacher of the child, or if appropriate, a special education provider of the child
- Claire Conway, Heidi Kenney, Lauren Rose (alternating speech teachers)
- Elizabeth Connolly, Michele Floria, Alternate occupational therapists
- Appropriately certified or licensed professional from the Department of Health's Early Intervention professional from (if appropriate)
- Appropriately certified or licensed professional from the municipality

Attendance Registers

of Supervisor of

Appointment of the 2019/2020 Committee on Special Education

Appointment of 2019-2020 Committee on Pre-School Special Education

MINUTES REORGANIZATION MEETING

Tuesday – July 9, 2019

- Parent(s) of the preschool child
- Parent member (only on request)

Q. THE FOLLOWING PERSONS ARE RECOMMENDED TO BE APPOINTED TO CSE SUBCOMMITTEES:

- Michael Bralla, Chairperson- Davison Avenue Elementary School
- Yuisa Colin, Chairperson-Malverne High School
- Mindy DaSaliva, Chairperson –Howard T. Herber Middle School
- Amanda LoSchiavo, Chairperson Maurice Downing Elementary School
- At least one special education teacher of the student if the child is or may be participating in the regular education environment.
- At least one special education teacher or special education provider(i. Related service provider) of the student.
- The parents of persons in parental relationship to the student
- Student with disability, where appropriate
- Other persons having knowledge or special expertise regarding the Student including related services personnel as appropriate, as the school District or the parent(s) shall designate.

R. <u>APPOINTMENT ON COMMITTEE TO BOTH THE CSE</u> <u>AND CPSE</u>

The following persons are recommended to be appointed to both the CSE and CPSE.

• Dr. Michele Reed, Physician

WELLNESS COMMITTEE

- S. 1. Christopher Caputo Co-Chairperson
 - 2. Michael Pelan Co-Chairperson
 - 3. Vincent Romano Principal
 - 4. Dan Nehlsen Principal
 - 5. Rachel Gross Principal
 - 6. Ed Tallon Principal
 - 7. James Miller Assistant Principal
 - 8. Stephen Benfante Assistant Principal
 - 9. Daniel Balzan Treasurer
 - 10. Food Service Director Aramark
 - 11. Bill Bennett Teacher MWD
 - 12. Maura Spar Teacher MWD
 - 13. Lisa Gress Teacher HTH
 - 14. Janine Biancaniello Teacher HTH
 - 15. Deanna Vitola Teacher DA
 - 16. Patricia Desormeau Teacher DA
 - 17. Melissa McGowan Teacher MHS
 - 18. Lisa Staab Teacher MHS
 - 19. Amy Gardner Parent
 - 20. Catherine Costa Parent
 - 21. Student Council President High School

T. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District approve Malverne

Appointment of 2019-2020 CSE Subcommittees

Appointment of the 2019/2020 to Both CSE and CPSE

Approval of Wellness Committee 2019/2020

Approval of the 2019/2020 Lunch Program

MINUTES REORGANIZATION MEETING

Tuesday – July 9, 2019

Y	S Y	Y	M	Υ	Union Free School District participation in the Federal Lunch Program for the 2019-2020 school year. U. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business. V. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2019-2020 school year. W. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2019-2020 school year. X. BE IT HEREBY RESOLVED, that the Board of Education of the Malverne Union Free School District readopts all policies, as filed in the official Board Policy Manual. Y. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District authorize, in the absence of the President of the Board of Education, the 1st Vice President of the Board of Education to be the presiding officer of meetings and further authorize the 1st Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action. ADJOURNMENT Josephine Bottitta motioned to adjourn the Re-Organization meeting at 8:22pm Seconded by Danielle Hopkins Motion carried 5 Yes, 0 No	Approval of IRS mileage Reimbursement Approval of Board of Education Attendance of Conferences And workshops 2019/2020 Approval of Superintendent Attendance of Conferences And workshops 2019/2020 Approval of Authorization on 1st Vice President To execute documents in the Absence of Board President Approval of Adjournment