

**MALVERNE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**MINUTES
REORGANIZATION MEETING**

Tuesday – July 13, 2021

Josephine Bottitta	Laura Avvinti	Jeanne D'Esposito	Nicole Henderson	Kathleen -Nolan Kasal	AGENDA ITEM:	ACTION TAKEN:
					<u>BOARD MEMBERS PRESENT</u>	
					Josephine Bottitta, Laura Avvinti Jeanne D'Esposito, Dr. Lorna R. Lewis , Steven Gilhuley, Christopher Caputo, Daniel Balzan and Frazer and Feldman and Bryan Georglady attorneys	
M	S				<u>I - CALL TO ORDER</u> The meeting was held in room 130 Josephine Bottitta motioned to call the meeting to order at 6:03 pm Seconded by Laura Avvinti 3 Yes; No -0 Motion carried	Call To Order
Y	Y	Y				
M					<u>II -EXECUTIVE SESSION</u> Laura Avvinti motioned to retire into executive session at 6:03pm Seconded by, Jeanne D'Esposito 3 Yes, No, 0 Motion carried	Executive Session
Y	S					
	Y	Y				
					<u>III MEETING RECOVERED</u> Lisa Ridley, District Clerk motioned to reconvene the re-organization meeting at 8:00pm.	Meeting Reconvened
					<u>IV -PLEDGE OF ALLEGIANCE</u>	Pledge of Allegiance
					<u>V- NOMINATION OF OFFICE AND ADMINISTRATION OF OATH</u> Laura Avvinti motioned to nominate Josephine Bottitta for the position of Board President for the 2021/2022 school year Seconded by Jeanne D'Esposito 3 Yes, No 0 Motion Carried	Nomination of Board Member Officers
Y	M	S				
	Y	Y				
M					Josephine Bottitta motioned to nominate Laura Avvinti for the position of 1 ST Vice President for the 2020/2021 school year Seconded by Jeanne D'Esposito 3 Yes, No 0 Motion Carried	
Y		S				
	Y	Y				
	M				Laura Avvinti motioned to nominate Jeanne D'Esposito for the position of 2 nd Vice President for the 2020/2021 school year Seconded by Josephine Bottitta 3 Yes, No, 0 Motion Carried	
S						
Y	Y	Y				

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Y	M S Y	Y	<p>Laura Avvinti motioned to accept the following appointments Seconded by Jeanne D’Esposito 3 Yes, No,0 Motion Carried</p> <p>VI –</p> <p>A. District Clerk Lisa Ridley B. Treasurer of the District Alyssa Contarino C. Deputy Treasurer Denise Lawlor D. Voting Delegate NYSSBA President E. Alternate Voting Delegate NYSSBA 1st Vice President F. Purchasing Agent Christopher Caputo G. Alternate Purchasing Agent Daniel Balzan H. Asbestos Designee Daniel Balzan I. Attendance Officer Daniel Nehlsen J. Student Residency Officer Daniel Balzan K. Records Access Officer Lisa Ridley L. Foil Appeal Officer Daniel Balzan M. Chief Payroll Certification Officer Dr. Lorna R. Lewis Christopher Caputo N. Data Protection Officer Craig Vella O. Chief Information Officer Daniel Nehlsen P. Counsel of Record Frazer & Feldman, LLP Q. Labor Counsel Frazer & Feldman, LLP R. External Auditors R.S. Abrams, LLP Internal Auditors Nawrocki Smith, Cullen and Danowski, Peter Brady Independent Claim Auditor Dr. Michelle C. Reed School Physician Timothy Young Extra Classroom Activities Employee Benefits Insurance Brokers of Record J.J. Stanis & Co., Emblem HIP, HIP Empire, CSEA, Aflac, Brown and Brown</p> <p style="text-align: center;">a. Liability</p> <p>New York School Insurance Reciprocal (NYSIR) Northern Insuring Agency NYS Disability Insurance State Insurance Depositories of School District Funds J.P. Morgan Chase Metropolitan Commercial Designation of Signatories for Superintendent all School Warrants and Christopher Caputo Designation of District Newspaper Newsday Malverne/Lynbrook Herald Noticia Long Island</p> <p>Fiscal Advisor Capital Markets Advisors LLC (for Tax Anticipation Note Officer and Bond Anticipation Note Officer) Liaison For Homeless Children & Youth Rebecca Gottesman Bond Counsel Hawkins, Delafield & Wood Title IX Coordinator Michael Pelan Section 504 Coordinator Meredyth Martini Sexual Harassment Complaint Officer Steven Gilhuley District Pesticide Representative Daniel Balzan Superintendent’s Hearing Officer Richard N. Thompson DASA Coordinator District Wide – Daniel Nehlsen HS - Vincent Romano Joe Aquino</p>	<p>Approval Appointments District Clerk Assistant District Clerk Treasurer of the District Purchasing Agent Alternate Purchasing Agent Asbestos Designee, Attendance Officer Residency of Students, Counsel of Record Negotiating Attorney Independent Auditors Insurance Brokers of record</p> <p>Depositories of School Warrants, Designation of District Newspapers Fiscal Advisor Bond Counsel, Title IX Coordinator Sexual Harassment Officer, District Pesticide Representative Superintendent Hearing Officer</p>
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					<p>N. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District approves Malverne Union Free School District participation in the Federal Lunch Program for the 2021-2022 school year.</p> <p>O. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.</p> <p>P. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2021-2022 school year.</p> <p>Q. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2021-2022 school year.</p> <p>R. BE IT HEREBY RESOLVED, that the Board of Education of the Malverne Union Free School District readopts all policies, as filed in the official Board Policy Manual.</p> <p>S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District authorize, in the absence of the President of the Board of Education, the 1st Vice President of the Board of Education to be the presiding officer of meetings and further authorize the 1st Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.</p> <p>VII <u>ADJOURNMENT</u> Josephine Bottitta motioned to adjourn the Re-Organization meeting at 8:22pm Seconded by Danielle Hopkins Motion carried 5 Yes, 0 No</p> <p>Respectfully Submitted By Lisa Ridley District Clerk</p>	<p>Approval of the 2020/2021 Lunch Program</p> <p>Approval of IRS mileage Reimbursement</p> <p>Approval of Board of Education Attendance of Conferences And workshops 2020/2021</p> <p>Approval of Superintendent Attendance of Conferences And workshops 2019/2020</p> <p>Approval Readoption of All policies</p> <p>Approval of Authorization on 1st Vice President To execute documents in the Absence of Board President</p> <p>Approval of Adjournment</p>