

SUBJECT: TUTORING

The School District discourages the private tutoring of students as a matter of general policy. It is expected that most of the assistance students need will be provided by the students' own teachers. Teachers' normal responsibilities include helping individual students.

It is the expected standard of professional practice in this District that whenever a teacher has identified that a student in his/her class is in need of special assistance, that the teacher shall inform the student's guidance counselor or principal or his /her designee to ensure that the resources of the District for special help are made available to the students. No staff member may tutor for a fee any student who is currently in his or her class.

In those cases where tutoring beyond the school day is necessary, professional staff members employed by the district may not tutor students within a school building. No staff member shall recommend any person whatsoever to a student or parent for employment or a fee - charging tutor.

The Superintendent of Schools will prepare specific regulations to implement the letter and spirit of this policy.

Adopted:

REGULATION

The School District discourages the private tutoring of students as a matter of general policy. It is expected that most of the assistance students need will be provided by the students' own teachers. Teachers' normal responsibilities include helping individual students. When tutoring is necessary, the following shall apply:

1. RULES GOVERNING TUTORING

- 1.1 If a student and or/ parent seeks the assistance of the school in securing the services of a tutor, the student or parent shall in all cases be referred to a guidance counselor, department supervisor or principal who shall have the responsibility for maintaining and providing a list of available tutors.
- 1.2 Before a tutor is recommended, parents and students must be informed of all resources they may access within the district, such as extra help from his or her teacher, homework center, Regents review, AIS and peer tutoring.
- 1.3 Professional staff members employed by the School District shall not tutor for a fee any student whom they teach in any regular or special class, nor shall any staff member recommend a specific person (s) to a student or to parents, as a tutor for a fee.
- 1.3 No tutoring for fees shall take place within a school building.
- 1.4 Whenever a teacher makes such a recommendation for private tutoring, the principal or his/her designee (s) are to be informed, so that the full resources of assistance available to students needing help may be drawn upon.
- 1.5 Teachers from within the district are expected to maintain standards of professional practice and refrain from sharing confidential information regarding tests.
- 1.6 Whenever a parent or student enlists the services of a tutor without using the assistance of the school, he/she is encouraged to inform the principal.

Adopted: