

12/14/2021
DOE



Business Office
CONFIDENTIAL

To: Dr. Lorna R. Lewis
From: Christopher Caputo CC
Re: Inventory – Asset Disposal
Date: December 9, 2021

The attached list shows iPads that the District has returned to Apple (due to damage) to be replaced and/or repaired. The items are no longer useable/damaged beyond repair. As per Board of Education policy any equipment that is unuseable and must be disposed of must be approved by the Board of Education.

The following resolution will be added to the agenda for the December 14th Board meeting:

BE IT RESOLVED that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit "A" to be surplus property.

BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or dispose of such property consistent with Board Policy 5250.

EXHIBIT A -DECEMBER 2021 DISPOSALS

Serial #	Tag #	Equipment	Date of disposal	Method of Disposal
DMQWLPF9JF8J	180048	IPAD - 9.7 6TH GENERATION 32 GB	12/15/2021	other - returned to Apple
GG7D4F65MF3M	200052	IPAD - 10.2 WI-FI 32 GB	12/15/2021	other - returned to Apple
DMPCQNSAMF3M	200780	IPAD - 10.2 7TH GEN	12/15/2021	other - returned to Apple