

## CLAIMS AUDITOR AGREEMENT

AGREEMENT entered into effective as of July 1, 2022, by and between the **BOARD OF EDUCATION OF MALVERNE UNION FREE SCHOOL DISTRICT** (herein referred to as the "Board") and **PETER BRADY**, CLAIMS AUDITOR (herein referred to as the "Claims Auditor").

### WITNESSETH:

WHEREAS, the Board recognizes its responsibility to ensure sound fiscal management of the Malverne Union Free School District (herein referred to as the "District"); and

WHEREAS, Peter Brady desires to provide services as Claims Auditor for the District; and

WHEREAS, the Board desires to retain the services of the Claims Auditor; and

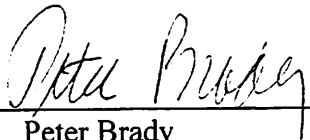
WHEREAS, the parties have mutually agreed upon the following terms and conditions relative to the Claims Auditor's employment by the Board;

NOW, THEREFORE, in consideration of the agreements hereinafter set forth, and other good and valuable consideration, the parties agree as follows:

1. Effective July 1, 2022, the Claims Auditor shall receive \$400 per audit and shall serve at the pleasure of the Board.
2. The Claims Auditor shall audit warrants and checks for all funds on a bi-weekly basis and will be responsible for formally examining, allowing or rejecting all accounts, charges, claims or demands against the District. The Claims Auditor shall ensure that:
  - a) the proposed payment is for a valid and legal purpose;
  - b) the obligation was incurred by a authorized district official;
  - c) the items for which payment is claimed were in fact received or, in the case of services, that they were actually rendered;
  - d) the obligation does not exceed the available appropriation; and
  - e) the submitted voucher is in proper form, mathematically correct, does not include previously paid charges, and is in agreement with the purchase order or contract upon which it is based.
3. The Claims Auditor shall report directly to the Board.
4. Provide reports to the Board of Education.
5. This Agreement shall be left confidential and cannot be changed, modified or discharged orally, but only if consented to in writing by the parties.
6. This Agreement shall be effective as of July 1, 2022 and continue in full force and effect until June 30, 2023.
7. Preparation of written reports to the Board.

IN WITNESS WHEREOF, the parties hereunto have set their hands and seals this 10th day of May, 2022.

By:



Peter Brady  
Claims Auditor

By:

Board of Education  
Malverne UFSD

Date:

5/5/2022

Date: