

REGULAR MEETING OF THE
MALVERNE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

January 10, 2023

Jeanne D' Esposito	Josephine Bottitta	Kathleen Nolan - Kasal	Laura Avvinti	Nicole Henderson		ACTION TAKEN:
					<u>BOARD MEMBERS PRESENT</u> Jeanne D'Esposito, Josephine Bottitta, Kathleen Nolan-Kasal, Laura Avvinti, Nicole Henderson, Dr. Lorna R. Lewis, Steven Gilhuley, Dan Balzan, Christopher Caputo, and Attorney Bryan Georgiady	
					<u>I - CALL TO ORDER REGULAR MEETING</u> The executive session meeting was held in the Malverne High School Library	Call to Order Regular Meeting
		M			<u>II EXECUTIVE SESSION</u> Kathleen Nolan – Kasal motioned to retire into executive session at 7:04 pm to discuss legal matters Seconded by Laura Avvinti 5 Yes, 0 No Motion carried	Approval of opening of Executive Session
Y	Y	Y	S Y	Y		
	M				<u>III ADJOURNMENT OF EXECUTIVE SESSION</u> Josephine Bottitta motioned to adjourn the executive session at 8:00 pm Seconded by Laura Avvinti 5 yes, 0 No Motion carried	Approval of Adjournment Of Executive Session
Y	Y	Y	S Y	Y		
					<u>IV STUDENT BOARD OF EDUCATION REPRESENTATIVE REPORT</u> High school student updated the Board of Education on the happenings within the high schools	Student Board Of Education Representative Report
	M				<u>V-OPENING OF PUBLIC SESSION</u> Josephine Bottitta motioned to open the Regular meeting at 8:11 pm Seconded by Laura Avvinti 5 Yes, 0 No, Motion carried	Approval of Opening of Public Session
Y	Y	Y	S Y	Y		
	M				<u>VI –MINUTES</u> Josephine Bottitta motioned to approve the Regular Meeting Minutes of December 13, 2022 Seconded by Laura Avvinti 5 Yes, 0 No Motion carried	Approval of December 9, 2022 Regular Meeting Minutes
Y	Y	Y	S Y	Y		
	M				<u>VII –TREASURER'S REPORT</u> Josephine Bottitta motioned to approve the December 2022, Treasurer's Report Seconded by Laura Avvinti 5 Yes, 0 No Motion carried	Approval of December 2022 Treasurer's Report
Y	Y	Y	S Y	Y		

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Y	M Y	Y	S Y	Y	<u>VIII RECEIPTS OF FINANCIAL REPORTS</u> Josephine Bottitta motioned to approve the December 2022 Receipts of Financial Reports Seconded by Laura Avvinti 5 Yes, 0 No Motion carried	Approval of Receipts of December 2022 Financial Reports
					<u>IX - SUPERINTENDENT 'S REPORT/ANNOUNCEMENTS</u> Dr. Lewis informed the community of the MLK Celebration held for January 12,2023 Dr. Lewis informed the community of updates of progress report procedures Steve Gilhuley presented a power point on Portrait of a Graduate Dr. Lewis informed the community about the draft calendar	Superintendent's Report Personnel
Y	M Y	Y	S Y	Y	<u>X. PERSONNEL</u> Josephine Bottitta motioned to accept the consent agenda Seconded by Laura Avvinti 5 Yes, No Motion carried	Personnel
Y	M Y	Y	S Y	Y	Josephine Bottitta motioned to approve the consent agenda Seconded by Laura Avvinti 5 Yes, No Motion carried <u>Terminations</u> None <u>Resignations</u> <u>Civil Service</u> Diomedes Jackson, Security Aid/ MHS Effective date 12/30/2022 Karen Hacker, School Monitor, Retirement Effective date 1/9/2023 <u>Leaves of Absence</u> <u>Teachers/Teacher Assistants</u> Jamie Desrosiers's, Teacher /MWD Child Care Effective Date 1/9/2023 – 2/8/2023 <u>Appointments</u> Malverne Teacher Center 2022-2023 -Teacher Grant Nicole Beauford, Teacher, Effective Date 12/1/2022 Christine Comer, Teacher, Effective Date 12/1/2022 Kimberly Kutcher, Teacher, Effective Date 12/1/2022 AP Proctor – Malverne High School 2022-2023 Laverne Mitchell, Sub Teacher, Effective Date 12/1/2022	Terminations
					<u>Resignations</u> Civil Service Diomedes Jackson, Security Aid/ MHS Effective date 12/30/2022 Karen Hacker, School Monitor, Retirement Effective date 1/9/2023	Resignations Civil Service
					<u>Leaves of Absence</u> Teachers/Teacher Assistants Jamie Desrosiers's, Teacher /MWD Child Care Effective Date 1/9/2023 – 2/8/2023	Leaves of Absence
					<u>Appointments</u> Malverne Teacher Center 2022-2023 Nicole Beauford, Teacher, Effective Date 12/1/2022 Christine Comer, Teacher, Effective Date 12/1/2022 Kimberly Kutcher, Teacher, Effective Date 12/1/2022	Appointments Malverne Teacher Center 2022-2023
					AP Proctor – Malverne High School 2022-2023 Laverne Mitchell, Sub Teacher, Effective Date 12/1/2022	
					<u>XI. OLD BUSINESS</u> None	Old Business None

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				XII. <u>NEW BUSINESS</u> A. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the 2021/2022 Internal Audit/Annual Risk Assessment Update Report as prepared by Nawrocki Smith, LLP. and approves the Malverne UFSD’s 2021/2022 corrective action plan for the Internal Audit/Annual Risk Assessment Update Report. B. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following <u>RECEIVABLE</u> Health & Welfare Contract for the 2022-2023 school year: Lawrence Public Schools BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts. C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following <u>PAYABLE</u> Health & Welfare Contract for the 2022-2023 school year: West Islip UFSD BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts. D. WHEREAS the Malverne Union Free School District is required to bid the Food Service Management Agreement for the 2023-2024 School Year: and WHEREAS all costs incurred relating to development of the Food Service Management bid are borne by the School Lunch Fund; now, therefore, be it; RESOLVED, that the Board of Education approves the proposal from HMB Consultants to develop bid specifications and tabulate results of the 2023-2024 Food Service Management Bid, therefore. BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute the agreement. E. BE IT RESOLVED that the Board of Education accepts the donation of a Wurlitzer piano (\$500) from Mr. Gregory Clerie.	New Business Approval of 2021/2022 Internal Audit/Annual Risk Assessment Approval of Receivable health & Welfare Contract for The 2022/2023 school year Lawrence Public Schools Approval of Payable Health & Welfare contract for the Approval of Proposal from HMB Consultants Approval of Donation from Mr. Gregory Clerie
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				F. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the memorandum of agreement with the Malverne Teachers' Association covering extracurricular medical observation and monitoring duties performed by School Nurses. BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said memorandum of agreement.	Approval of Memorandum Of agreement with the Malverne Teachers Association Covering Extracurricular Medical observation and monitoring duties performed by School Nurses
				XIII. <u>POLICY</u> None	Policy None
				XIV. <u>CURRICULUM MATTERS/STUDENT SERVICES</u> BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the January 10, 2023, Board of Education meeting made by the Committee on Special Education for meetings held on 9/21/2022,9/28/2022, 11/03/2022, 11/15/2022, 11/16/2022, 11/18/2022, 11/28/2022, 12/01/2022, 12/05,2022, 12/09/2022, 12/12/2022, 12/12/2022, 12/12/2022, 12/14/2022, 12/20/2022, and 12/21/2022. BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on 12/13/2022 and specific recommendations made by the committee on Preschool Special Education for meetings held on 11/30/2022, 12/01/2022, 12/14/2022, 12/15/2022, 12/16/2022 and 12/19/2022.	Approval of Curriculum Matters / Student Services
				XV. <u>GENERAL DISCUSSION</u> None	General Discussion

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				XVI. <u>PUBLIC PARTICIPATION</u> 1. A resident of the district was concerned of traffic during drop off hours on Aberdeen Avenue near Howard T. Herber Middle School. 2. I have brought up this question to the principals and many teachers in both Downing and Davison. Many of us would like our students to go on field trips. As of today, students in only grades k, 1 and 3 have gone on a trip. Students in grade 2, who have never experienced a normal year till now have never left Downing on a trip. We have been told they are being planned but nothing. Asked about a walk to the fire department since they missed that in kindergarten . We were told that the fire department did not want them, and the school brought in a teacher’s husband to give them the fire lesson. Our 5th graders missed their 2nd grade moving up activities. When trips were suggested to the 5th grade advisory, we were told they can't go to certain places because Downing goes there. We were also told we could not since returning from covid, the students have not been able to experience all they are able to with in the schools. Many of the parents and myself, have asked the principals and many teachers at Davison and Downing about field trips. As of today, only students in grades K,1 and 3 have left the building and attended a field trip. Field trip experiences help to strength the education curriculum and also provide a hands-on experience to help our students. Students currently in the 2nd grade have not experienced a regular year at Downing until this year. I have asked about simple walking trips to the fire department and were told that the Malverne fire department could not accommodate us and that only the K kids will go. In exchange, the second graders were to have a teacher’s husband come into the school and teach them. Experiences are memories and I believe many in this room can remember their trip to the fire or police department. Covid took this away from our kids and where suggestions were made to try and provide the experience we were shot down. The current 5th graders never experience their moving up activities from Downing. They also have not yet have had the opportunity to attend a field trip. Where parents were able to make suggestions at a PTA meeting, we were told that the places were not good because Downing goes there, and we were also told that since they need to return by a certain time it limits our location of trips. We all suffered from Covid but the majority of the 2nd and 5th graders elementary careers at both schools were extremely affected. They should have the opportunities to leave the campus to learn. I believe a large majority of 5th grade parents would welcome an extra cost if that meant our kids would get a real trip. I would like to know what the guidelines on trips are. Why have grade left multiple times when others have left none? Why are we limited to times? All the students deserve trips but the ones moving up need experiences to remember and unfortunately covid did not allow that for them. Kindergarten was spent sitting independently and not playing with friends in centers. Then 2nd grade moving up and moving up activities were cancels	Public Participation
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				and spent in a car with their parents. We need to provide normal experiences that we all did in elementary, and I would like the school to consider multiple trips for these classes to help provide memories and open our children up to educational experiences outside the building. 3. During the recent lock down event, the communication was very vague and did not include all impacted parties. This caused quite a bit of unnecessary stress within the community. What new protocols or corrective actions will be taken to improve communication for future emergencies? 4. As an educator and a parent, I am a proponent of children being able to enjoy a true “snow day”. As in years past, would it be possible to include at least one “snow day” with a giveback date for the 2023-2024 school year, instead of programming for a virtual snow day? Understandably, the school year calendar is very tight that year and there are not many opportunities to make up a date. Therefore, in an effort to be more culturally responsive to the student population our school district serves, would it also be possible to take a look at the most recent student/family population demographics in order to assess which date would be the best for a snow day giveback? 5. With the embracement of the diversity of our school community, would it be possible for the school district to review the student/family demographics? In order to double check the school’s calendar to make sure breaks do not conflict with religious observances and traditions. And possibly add new holidays/days off the school calendar that are more aligned to the student population. Like Eid, Diwali, etc. 6. Is there a notification system in place to inform parents of school bus delays? If so, who can I contact I be added to that distribution list. Thank You 7. According to the school year calendar, MWD and DAV have been including 3 clerical half days for elementary students for the past couple of school years. These clerical half days are in addition to the second to last day of school half day and also a very early dismissal on the last day. Being as having so many half days, so close together may pose a childcare hardship for some families, would it be possible to revisit this topic for future school years and see if these half days can be condensed, or maybe some eliminated? Also, is there a reason why the last day of school is only about an hour long for students, versus operating on a regular half day schedule? 8. During the lock down prior to the school break, I wanted to see if a post dismissal return to school is an option if students drop off is in the actual area of police activity. 9. Could you please share any updates for the PreK program in September? Thank you.	
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Y	M Y	Y	S Y	Y	10. Have there been any updates on offering PreK for the 23/24 school year? XVII. <u>ADJOURNMENT</u> Josephine Bottitta motioned to adjourn the Regular meeting at 8:49 pm Seconded by Laura Avvinti 5 Yes, 0 No Motion Carried Respectfully Submitted by, Lisa Ridley District Clerk	Approval of Adjournment