

MALVERNE UNION FREE SCHOOL DISTRICT
Regular Board of Education Meeting
Budget Adoption
Tuesday April 9, 2024
8:00 P.M.

BOARD MEMBERS

Laura Avvinti, **President**
Jeanne D'Esposito, **1st Vice President**
Nicole Henderson, **2nd Vice President**
Josephine Bottitta, **Trustee**
Kathleen Nolan-Kasal, **Trustee**

ADMINISTRATION

Dr. Lorna R. Lewis, **Superintendent**
Dr. Vincent Romano, **Assistant Superintendent for Educational Instruction**
Christopher Caputo, **Assistant Superintendent for Business**
Daniel Balzan, **Assistant Administrator for Business**

BOARD OFFICER

Lisa Ridley, **District Clerk**
Brendan Rabinovsky, **Treasurer**

BOARD COUNSEL

Frazer & Feldman, LLP

AGENDA

- I. **CALL TO ORDER**
- II. **EXECUTIVE SESSION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STUDENT BOARD OF EDUCATION REPRESENTATIVE REPORT**
- V. **MINUTES**
Approval of March 12, 2024, Board Meeting Minutes
- VI. **TREASURER'S REPORTS**
Approval of February 2024 Treasurer's Report

VII. RECEIPTS OF FINANCIAL REPORTS

- A. Claims Audit Reports: February 2024
- B. Trial Balance Reports: February 2024
- C. Revenue Status Reports: February 2024
- D. Appropriation Status Reports: February 2024
- E. Cash Flow Status Report: February 2024
- F. Budget Transfers Report: February 2024

VIII. COMMUNICATIONS

IX. SUPERINTENDENT'S REPORT/ ANNOUNCEMENTS

- 1- Stem Night
- 2- Strategic Planning
- 3- Pre-K Update
- 4- 2024 – 2025 Budget Adoption

X. PERSONNEL

- A. Terminations
 - None
- B. Resignations
 - 1. Teachers/ Teacher Assistants (2)
 - 2. Civil Service (1)
- C. Leaves of Absence
 - 1. Teachers / Teacher Assistants (3)
- D. Appointments
 - 1. Teachers / Teacher Assistants (5)
 - 2. Civil Service (1)
 - 3. Co- Curricular Activities -MHS (1)
 - 4. Malverne Teacher Center 2023-2024 (1)
 - 5. Saturday Pre-K 2023-2024 (5)
- E. Supplemental
 - 1. Appoint the following personnel to teach extra classes (5)

XI. OLD BUSINESS

XII. NEW BUSINESS

- A. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves and adopts the **2024-2025 school budget in the amount of \$71,273,893.**
- B. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Proposal for **Legal Advisory Services from Guercio & Guercio, LLP, for the 2024-2025 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- C. WHEREAS the Tutor Time Learning Center of East Rockaway (#6647) ("Tutor Time") was the successful proposer in an RFP to provide the District with a Universal Pre-Kindergarten ("UPK") program for eligible children for the 2023-2024 school year with an option to renew for up to five additional years, and

WHEREAS the contract was previously amended to increase the maximum number of children to be accommodated in the Tutor Time program from 20 to 40; and

WHEREAS Tutor Time has advised that it will be able to accommodate up to 60 eligible children in the program during the 2024-2025 school year; and

WHEREAS Tutor Time has agreed to accept such eligible children at a price of \$5,400 per child;

NOW THEREFORE BE IT RESOLVED, that Board of Education agrees to renew the contract with Tutor Time to provide UPK services for the District for the 2024-2025 school year accommodating up to 60 eligible children at a price not to exceed \$5,400 per child; and be it further.

RESOLVED, that the President of the Board be and is hereby authorized to execute a contract renewal with Tutor Time in accordance with the foregoing.

- D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District **appoints the School District Treasurer as the Extra classroom Faculty Auditor for the 2023-2024 fiscal year.**

- E. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Proposal and Agreement for **External Auditing Services** from **R. S. Abrams & Co., LLP, for the 2024-2025 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- F. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the Proposal and Agreement for **Internal Auditing Services** from **Nawrocki Smith LLP, for the 2024-2025 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- G. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **American Registry for Internet Numbers, Ltd., to provide Internet/Technology Services, from July 1, 2024 through December 31, 2024.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- H. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the resolution with the **Nassau Board of Cooperative Educational Services, BOCES, for Pupil Transportation Services for the 2024-2025 school year:**

WHEREAS, a number of public-school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2024-25 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public-school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the **Malverne Union Free School District** is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached

hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

- I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Capital Markets Advisors, LLC**, as Fiscal Advisors, for the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Engagement Letter with **Hawkins, Delafield & Wood, LLP**, for the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the proposal and contract from **Seneca Consulting Group**, for Affordable Care Act Consultant Services, for the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **TALX**, for servicing our Unemployment Claims, for the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Property Tax Report Card for the 2024/2025 year based on the following information.

2024-25 Property Tax Report Card					
280212 - Malverne Union Free School District	Budgeted 2023-24 (A)	Proposed Budget 2024-25 (B)			
Total Budgeted Amount, not including Separate Propositions	\$68,726,890	\$71,273,893			
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	\$47,703,576	\$48,660,032			
B. Tax Levy to Support Library Debt, if Applicable	\$0	\$0			
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	\$0	\$0			
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	\$0	\$0			
E. Total Proposed School Year Tax Levy (A + B + C - D)	\$47,703,576	\$48,660,032			
F. Permissible Exclusions to the School Tax Levy Limit	\$1,250,023	\$1,160,632			
G. School Tax Levy Limit , <u>Excluding</u> Levy for Permissible Exclusions ³	\$46,528,570	\$47,557,566			
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E - B - F +D)	\$46,453,553	\$47,499,400			
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	\$75,017	\$58,166			
Public School Enrollment	1,805	1,810			
Consumer Price Index		4.12%			
	Actual 2023-24 (D)	Estimated 2024-25 (E)			
Adjusted Restricted Fund Balance	\$7,561,841	\$8,248,832			
Assigned Appropriated Fund Balance	\$412,720	\$80,000			
Adjusted Unrestricted Fund Balance	\$2,749,075	\$2,850,955			
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%			
Schedule of Reserve Funds					
Reserve Type	Reserve Name	Reserve Description *	3/31/24 Actual Balance	6/30/24 Estimated Ending Balance	Intended Use of the Reserve in the 2024-2025 School Year
Capital	Capital Reserve III	To pay the cost of any object or purpose for which bonds may be issued.	\$1,762,708	\$1,609,099	\$1,700,000 to be used for Capital Projects subject to voter approval on May 21, 2024 (Proposition #2).
Repair	Reserve for Repairs	To pay the cost of repairs to capital improvements or equipment.	\$216,415	\$216,415	No intended use
Workers' Compensation		To pay for Workers Compensation and benefits.			
Unemployment Insurance	Reserve for Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	\$80,046	\$120,046	\$20,000 to be used to fund the 2024/25 budget
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	Reserve for Debt	To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	\$36,788	\$36,788	\$20,000 to be used to fund the 2024/25 budget
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability	Reserve for Liability	To establish and maintain a program of reserves to cover liability claims incurred.	\$529,821	\$529,821	No intended use
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
Employee Benefit Accrued Liability	Reserve for Post Employee Benefits	For the payment of accrued 'employee benefits' due to employees upon termination of service.	\$942,018	\$1,117,018	\$150,750 to be used to fund the 2024/25 budget
Retirement Contribution	Reserve for Retirement Contributions (ERS)	To fund employer retirement contributions to the State and Local Employees' Retirement System	\$2,299,452	\$2,949,452	\$530,000 to be used to fund the 2024/25 budget
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Other Reserve	Reserve for Retirement Contributions (TRS)	To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS)	\$1,167,592	\$1,670,192	\$400,000 to be used to fund the 2024/25 budget

- N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **ThyssenKrupp Elevator Corporation for Maintenance Service at Davison Avenue, for the 2024-2025 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **PAYABLE Health & Welfare Contract for the 2023-2024 school year:**

**Garden City UFSD
North Merrick UFSD
Uniondale UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **RECEIVABLE Health & Welfare Contract for the 2023-2024 school year:**

**Freeport UFSD
Uniondale UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Royal Remnant for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- R. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Visions for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- S. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Harmony Heights for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

XIII. POLICIES

XIV. CURRICULUM MATTERS / STUDENTS SERVICES

BE IT HEREBY RESOLVED that the Board of Education approves. the recommendations at the April 9, 2024, Board of Education Meeting made by the Committee on Special Education for meetings held on 2/5/2024, 2/13/2024, 2/29/2024, 3/01/2024, 3/06/2024, 3/07/2024, 3/08/2024, 3/11/2024, 3/13/2024, 3/14/2024, 3/15/2024, 3/18/2024, 3/19/2024, 3/20/2024, 3/22/2024, 3/26/2024, 3/27/2024 and Specific recommendations made by the Subcommittee on 2/08/2024, 2/27/2024, 2/29/2024, 3/04/2024,3/05/2024, 3/06/2024, 3/11/2024, 3/12/2024, 3/13/2024, 3/18/2024, 3/19/2024, 3/21/2024,and 3/25/2204 , and specific recommendations made by the Committee on Preschool Special Education for meetings held on 3/04/2024, 3/08/2024, 3/12/2024, 3/8/2024, 3/12/2024, 3/18/2024, 3/21/2024, and 3/25/2024 .

XV. GENERAL DISCUSSION

XVI. PUBLIC PARTICIPATION

XVII. DATES TO REMEMBER

April 10	Schools Closed
April 11	Voter Registration 8:30 a.m. to 11:30 a.m. MHS Lobby & 11:30 a.m. to 3:30 p.m. Administration Building Conference Room
April 16	BOCES Budget Vote 5:00 p.m.
April 22 – 30	Spring Recess – Schools Closed
May 10	Voter Registration 9:00 a.m. to 1:00 p.m. Administration Building
May 14	Board of Education Meeting & Budget Hearing 8:00 p.m. @ MPAC Building
May 21	District Budget Vote & Trustee Election 7:00 a.m. – 9:00 p.m. @ HTH Gymnasium Celebration of the Arts 6:00 p.m. @ HTH Science Symposium & K12 Art Exhibit 7:00 p.m. @ MHS Gymnasium
May 22	MHS Band & Strings Concert 8:00 p.m. @ MPAC Building
May 27	Memorial Day – Schools Closed
May 29	MHS Chorus Concert 8:00 p.m. @ MPAC building.
May 30	Davison Avenue 4 th Grade Spring Concert @ 6:15 p.m.
May 31 - June 3	MHS Select Choir to Busch Gardens Competition

XVIII. ADJOURNMENT