

**REGULAR MEETING OF THE  
MALVERNE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Tuesday October 9, 2012**

Marguerite O'Connor	Danielle Hopkins	Michael Taylor	Gina Genti	Josephine Bottitta	<b>AGENDA ITEM:</b>	<b>ACTION TAKEN:</b>
					<b><u>BOARD MEMBERS PRESENT</u></b>	
					Marguerite O' Connor, Danielle Hopkins, Michael Taylor, Gina Genti Josephine Bottitta, Dr. James Hunderfund, Richard Banyon, Spiro Colaitis, Thomas McDaid Jr., Florence Frazer and Michael Pena	
					<b><u>I - CALL TO ORDER</u></b>	<b>Call to order</b>
M					The meeting was held in the MHS Faculty Room	
Y	Y	S	Y	Y	Marguerite O'Connor motioned to call the meeting to order at 6:08 pm	
		Y			Seconded by Michael Taylor	
					5 Yes; 0 No - Motion carried	
					<b><u>II -EXECUTIVE SESSION</u></b>	<b>Approval of Executive Session</b>
M					Marguerite O'Connor motioned to retire into executive session at 6:08 pm	
Y	Y	S	Y	Y	Seconded by Michael Taylor	
		Y			5 Yes, 0 No Motion carried	
					<b><u>III -ADJOURNMENT OF EXECUTIVE SESSION</u></b>	<b>Approval of Executive Session</b>
				M	Josephine Bottitta motioned to adjourn the executive session at 8:12 pm.	
Y	S				Seconded by Danielle Hopkins	
Y	Y	Y	Y	Y	5 Yes, 0 No Motion carried	
					<b><u>IV -OPENING OF PUBLIC SESSION</u></b>	<b>Approval of Public Session</b>
					Marguerite O'Connor opened the meeting with pledge of allegiance	
					to the public at 8:20 pm	
					Board President Marguerite O'Connor thanked everyone who participated in MHS 1 <sup>st</sup> Annual Home Marching Band Competition	
					<b><u>V - MINUTES</u></b>	<b>Approval of September 12, 2012 Minutes</b>
		M			Michael Taylor motioned to accept the September 12, 2012 Regular Board of Education meeting minutes	
				S	Seconded by , Josephine Bottitta	
Y	A	Y	Y	Y	Danielle Hopkins abstained from voting on the September 12, Board Meeting Minutes	
					4 Yes , 0 No 1 Abstained Motion carried	

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					<b><u>VI -TREASURER'S REPORT</u></b>	
	M				Danielle Hopkins motioned to accept the August 2012 Treasurer's Reports. Seconded by, Josephine Bottitta 5 Yes, 0 No Motion carried	
Y	Y	Y	Y	S Y		
					<b><u>VII- COMMUNICATIONS</u></b> None	<b>Communications None</b>
					<b><u>VIII. RECEIPTS OF FINANCIAL REPORTS</u></b> Josephine Bottitta motioned to approve the September 2012 Receipts of Financial Reports. Seconded by, Danielle Hopkins 5 Yes, No. 0 Motion carried	<b>Approval of Financial Reports</b>
				M		
Y	S Y	Y	Y	Y		
					A. Claims Audit Reports: September 2012. B. Trial Balance Reports: September 2012 C. Revenue Status Reports: September 2012 D. Appropriation Status Reports: September 2012. E. Cash Flow Status Report: September 2012. F. Budget transfers under \$20,000 Report: September 2012.	
					<b><u>SUPERINTENDENT'S REPORT/ ANNOUNCEMENTS</u></b>	<b>Superintendent's Report</b>
					1. Annual Audit Report- .R.S. Abrams 2. Board of Education Recognition A. Presentation to BOE from MWD B. Presentation to BOE from DA C. Presentations to BOE from HTH D. Presentations to BOE from MHS	
					<b><u>IX -PERSONNEL</u></b>	<b>Approval of Consent agenda</b>
				M	Josephine Bottitta motioned to approve new business consent agenda –excluding items letters XI. K-N Seconded by Danielle Hopkins 5 Yes; No 0- Motion Carried	
Y	S Y	Y	Y	Y		
					Josephine Bottitta motioned to approve Items XI- K-N Seconded by Danielle Hopkins 5 Yes, No, 0 Motion Carried	
Y	S Y	Y	Y	Y		
					Josephine Bottitta motioned to approve Items XI O and P and 13 Seconded by Danielle Hopkins 5 Yes, No, 0 Motioned Carried	
Y	S Y	Y	Y	Y		
					<b><u>Terminations</u></b> Civil Service	<b>Terminations</b>
					Cory Ingram, Monitor , Effective Date 8/29/12 Mary Beth Masciello, Monitor Effective Date 8/29/12	
					<b><u>Resignations</u></b> Teachers	<b>Resignations</b>

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						<p>Laura Knudsen, Mathematics/MHS , Effective Date 11/03/12</p> <p><u>Co-Curricular</u> Gina Rosalia ,Literary Lions, MWD, Effective Date, 9/19/12 Patricia Desormeau, Choreographer-HS Musical, Effective Date 9/12/12 Florence Balay, Black Studies Club, Effective Date,9/12/12 Caroline Farkas, Science &amp; Gardening Club, Effective Date 9/12/12</p> <p><u>Leave of Absence</u> None</p> <p><u>Appointments</u></p> <p><u>Teachers</u> Michelle Castrofilippo, School Media, Effective Date 10/10/12-6/21/13 Kristina Noce, Teaching Assistant/DA , Effective Date, 9/13/12-6/21/13</p> <p><u>Civil Service</u></p> <p>Anthony Narduzzi, Monitor/DA , Effective Date, 9/28/12-6/21/13 Theresa Sgro, Monitor/DA, Effective Date, 9/24/12-6/21/13</p> <p><u>Pre- K Program, 2012/2013</u></p> <p>Gina Rosalia, Lead Teacher, Effective Date 9/21/12 Nancy Bilato, Teacher, Effective Date 9/21/12 Jennifer Eisenberg, Teacher, Effective Date, 9/21/12 Bridget Jelovic, Teacher, Effective Date, 9/21/12 Marguerite Robles, Substitute Teacher, Effective Date, 9/21/12 Stacey Valenza, Substitute Teacher, Effective Date, 9/21/12 Sandra Brown-Miller, School Monitor , Effective Date, 9/21/12 Deborah Christian, School Monitor, Effective Date, 9/21/12 Lynn Nostromo. School Monitor, Effective Date, 9/21/12 Haydee Saiyed, School Monitor, Effective Date, 9/21/12 Robin Gibbons, Subsitute Monitor, Effective Date. 9/21/12</p> <p><u>Co-Curricular –MWD 2012/2013</u></p> <p>Anita Coonan , Literary Lions, Effective Date, 9/04/12</p> <p><u>Co-Curricular –Malverne High School ,</u> Florence Balay , Black Studies Effective Date ,9/12/12 Catherine Brown , Class Advisor-9<sup>th</sup> grade,1/2 – Effective Date , 9/12/12 Jessica Gary, Choreographer ½ -Effective Date 9/12/12 Samantha Gary, Choreographer ½ -Effective Date 9/12/12 Daniel Gibbons, Class Advisor -10<sup>th</sup> grade- Effective Date 9/12/12 Kristen O'Hagan , Class Advisor 9<sup>th</sup> grade, Effective Date 9/12/12 Sheryil Straker, Black Studies ½ , Effective Date 9/12/12</p>	<p><b>Co-Curricular</b></p> <p><b>Leaves of Absence</b></p> <p><b>Appointments</b></p> <p><b>Teachers</b></p> <p><b>Civil Service</b></p> <p><b>Pre-K Program</b></p> <p><b>Co- Curricular –MWD</b></p> <p><b>Co-Curricular-MHS</b></p>
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	<p><u>Co –Curricular –Howard T. Herber Middle School 2012/2013</u></p> <p>Bridget Ramirez, Conflict Resolutions, Effective Date 9/12/12</p>	<p><b>Co-Curricular-HTH</b></p>
	<p><u>Co-Curricular-Davison Avenue Intermediate School-2012/2013</u></p> <p>Marguerite Izzo, Science &amp; Gardening Club , Effective Date 10/03/12 Barbara Allaire , Math Club, Effective Date, 10/03/12 Kathleen McDaid, Math Club, Effective Date, 10/03/12</p>	<p><b>Co-Curricular-DA</b></p>
	<p><u>Continental Math-Davison Avenue Intermediate School - 2012/2013</u></p> <p>Barbara Allaire, Teacher, Effective Date, 10/03/12 Kathleen McDaid, Teacher, Effective Date, 10/03/12</p>	<p><b>Continental Math DA</b></p>
	<p><u>Curriculum Writing 2011/2012</u></p> <p>Anita Coonan, Teacher, Effective Date, 7/01/11</p>	<p><b>Curriculum Writing 2011/2012</b></p>
	<p><u>Curriculum Writing 2012/2013</u></p> <p>Joseph Aquino, Dare to Dream, Effective Date 7/01/12 Donna Bailey, Dare To Dream , Effective Date 7/10/12 Nicole Beauford, Dare To Dream, Effective Date 7/01/12 Christopher Brescia Dare to Dream Effective Date 7/01/12 Catherine Brown Dare to Dream Effective Date 7/01/12 Brian China Dare to Dream Effective Date 7/01/12 Ricki Ebbets, Dare Dream Effective Date 7/01/12 Daniel Gibbons,Dare to Dream Effective Date 7/01/12 Lauren Knudsen Dare to Dream Effective Date 7/01/12 Donna Marie Moreira, Dare to Dream , Effective Date 7/01/12 Roselinda Ricca, Chairperson , Effective Date 7/01/12 Rachel Ruisi, Teacher , Effective Date 7/01/12 Randy Sussman, Dare to Dream, Effective Date 7/01/12 Charles Vessalico, Dare to Dream, Effective Date 7/01/12 Timothy Young, Dare to Dream Effective Date 7/01/12 Kenneth Zagare, Dare to Dream Effective Date 7/01/12</p>	<p><b>Curriculum Writing 2012/2013</b></p>
	<p><u>Coordinator NCLB/Title 1</u></p> <p>Thedra McCrae, Coordinator , Effective Date, 9/01/12-8/31/13</p>	<p><b>Coordinator /NCLB/Title 1</b></p>
	<p><u>Afterschool Instruction –Music Grade 6 &amp;7 HTH, 2012-2013</u></p> <p>Deanna Vitola, Teacher, Effective Date, 10/01/12</p>	<p><b>Afterschool Instruction Music Grade 6&amp;7 HTH</b></p>
	<p><u>Scheduling –Malverne High School -2012/2013</u></p> <p>Donna Bailey, Scheduling Conflicts, Effective Date, 8/14/12 Nicole Beauford, Scheduling Conflicts, Effective Date , 8/14/12 Ann Marie Henderson, Scheduling Conflicts, Effective Date , 8/14/12</p>	<p><b>Scheduling –MH</b></p>
	<p><u>Interscholastic –Fall 2012/2013</u></p>	<p><b>Interscholastic –Fall 2012/2013</b></p>

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	<p>Joseph Dunn, Intramurals-MWD , Effective Date, 9/19/12 William Bennett, Intramurals -Davison, Effective Date ,9/19/12</p> <p><u>SAT Testing –School Year 2012/2013</u></p> <p>May Rossi, Nurse, Effective Date, 11/03/12</p> <p><u>Teacher Mentor, 2012/2013,</u></p> <p>Kathryn Carroll –Sweezey Effective Date, 11/03/12</p> <p><u>Supplemental Pay</u></p> <p>Anita Coonan , Literacy Coach , Effective Date, 9/07/12 Jennifer Gibbons, Literacy Coach , Effective Date , 9/07/12</p> <p><u>Supervision 2012/2013</u></p> <p>Donald Dougherty Thedra McCrae</p> <p><b>x- OLD BUSSINESS</b> <b>None</b></p> <p><b><u>XI NEW BUSINESS</u></b></p> <p><b>A. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District accepts the <b>2011/2012 Independent Audit Report as prepared by R. S. Abrams &amp; Co. LLP.</b></p> <p>BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District approves the Malvern UFSD’s <b>2011/2012 Response to Management Letter.</b></p> <p><b>B. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract from <b>Marcia Talesnick</b> to provide occupational services for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract</p> <p><b>C. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract from <b>Levittown Public Schools</b> to provide educational services for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract</p>	<p>SAT/Testing</p> <p>Teacher Mentor</p> <p>Supplemental Pay</p> <p>Supervision 2012/2013</p> <p>New Business</p> <p>Approval of 2012/2013 Independent Audit Reports as prepare by R.S. Abrams &amp;Co.LLP</p> <p>Approval of 2011/2012 Response to Management Letter</p> <p>Approval of Contract from Marcia Talesnick</p> <p>Approval of contract from Levittown</p>
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	<p><b>D.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract from <b>Creative Tutoring Inc.</b> to provide tutoring services for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract</p> <p><b>E.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract from <b>Access 7 Services, Inc.</b> to provide educational services for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract</p> <p><b>F.</b> BE IT HEREBY RESOLVED that the Board of Education authorizes the Board President to sign the <b>IDEA Flow-Through Agreements</b> for the 2012-2013 SEDCAR Sub-Allocation Funds disbursement on behalf of the Board of Education.</p> <p><b>G.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <b>Nassau BOCES for the Initial AS-7</b>, for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract</p> <p><b>H.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with <b>MSG VARSITY NETWORK LLC</b> for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract.</p> <p><b>I.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract from <b>Valley Stream UFSD#24</b> to provide educational services for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract.</p> <p><b>J.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract from <b>Alternative Tutoring Inc.</b>, to provide tutoring services for the 2012-2013 school year.</p>	<p><b>Approval of contract From Creative Tutoring Inc.</b></p> <p><b>Approval of Access 7 Services Inc</b></p> <p><b>Approval of IDEA Flow Through Agreements</b></p> <p><b>Approval of Contract from Nassau BOCES For the Initial AS -7.</b></p> <p><b>Approval of contract from renewal MSG Varsity Network LLC</b></p> <p><b>Approval of Contract from Valley Stream UFSD#24</b></p> <p><b>Approval of Contract from Alternative Tutoring Inc.</b></p>
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	<p>BE IT FURTHER RESOLVED that the Board authorizes Board President to execute said contract.</p> <p><b>K. RESOLUTION TO APPROVE 2012-2013 ANNUAL PROFESSIONAL PERFORMANCE REVIEW ("APPR") PLAN FOR TEACHERS</b></p> <p>BE IT RESOLVED that, in accordance with New York State Education Law Section 3012-c, Article 14 of the Civil Service Law and Subpart 30-2 of the Regulations of the Commissioner of Education, the Board of Education of the Malverne Union Free School District hereby adopts the "Malverne Union Free School District Annual Professional Performance Review Plan for Teachers" dated October 9, 2012 as the District's 2012-2013 APPR Plan for annual professional evaluations of all classroom teachers within the District. Said APPR Plan is subject to approval by the Malverne Teacher's Association.</p> <p><b>L. RESOLUTION TO APPROVE 2012-2013 ANNUAL PROFESSIONAL PERFORMANCE REVIEW ("APPR") PLAN FOR BUILDING PRINCIPALS</b></p> <p>BE IT RESOLVED that, in accordance with New York State Education Law Section 3012-c, Article 14 of the Civil Service Law and Subpart 30-2 of the Regulations of the Commissioner of Education, the Board of Education of the Malverne Union Free School District hereby adopts the "Malverne Union Free School District Annual Professional Performance Review Plan for Principals" dated October 9, 2012 as the District's 2012-2013 APPR Plan for annual professional evaluations of all building principals within the District.</p> <p><b>M. RESOLUTION CERTIFYING LEAD EVALUATORS TO CONDUCT 2012-2013 PERFORMANCE REVIEWS ("APPRs") OF TEACHERS</b></p> <p>BE IT RESOLVED that, in accordance with New York State Education Law Section 3012-c and Subpart 30-2 of the Regulations of the Commissioner of Education, the Board of Education of the Malverne Union Free School District ("District") hereby certifies that the following individual(s) as qualified lead evaluator(s):</p> <ol style="list-style-type: none"><li>1. Richard Banyon; and</li><li>2. Stephen Benfante; and</li><li>3. Yvonne Daza;</li><li>4. Steven Gilhuley;</li><li>5. Virginia Harnischfeger;</li><li>6. James H. Hunderfund</li><li>7. Meredyth Martini;</li></ol>	<p>Approval of APPR Plan for Teachers</p> <p>Approval of APPR Plan for Building Principals</p> <p>Approval of Resolution certifying Lea Evaluators to conduct 2012/2013 Performance Reviews of Teachers</p>
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- 8. Margaret McDaid
- 9. Michael Messina;
- 10. Rose Ricca;
- 11. Vincent Romano; and
- 12. Edward Tallon.

The District hereby authorizes the above-listed individual(s) to conduct and/or complete the annual professional performance reviews of classroom teachers within the District

**N. RESOLUTION CERTIFYING LEAD EVALUATORS TO CONDUCT 2012-2013 ANNUAL PROFESSIONAL PERFORMANCE REVIEWS ("APPRs") OF PRINCIPALS**

BE IT RESOLVED that, in accordance with New York State Education Law Section 3012-c and Subpart 30-2 of the Regulations of the Commissioner of Education, the Board of Education of the Malverne Union Free School District ("District") hereby certifies that the following individual(s) as qualified lead evaluator(s):

- 1. James H. Hunderfund; and
- 2. Richard Banyon

The District hereby authorizes the above-listed individual(s) to conduct and/or complete the annual professional performance reviews of building principals within the District.

**O. BE IT HEREBY RESOLVED that the Board of Education shall approve the following transfers of funds for the 2012-2013 school year as recommended by the Superintendents of Schools.**

<u>Budget Code</u>	<u>Description</u>	<u>OUT</u>	<u>IN</u>
A 5510.400-00	DISTRICT TRANSPORTATION CONTRACTUAL		\$30,000
A 5540.406-00	NON-PUBLIC SCHOOLS	\$30,000	

**P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Natural Supports Inc., Special Education Services**, for the 2012-13 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

**XII. POLICY**

**Approval of  
Approval of  
Resolution certifying  
Lead Evaluators to  
Conduct 2012/2013  
APPR of Principals**

**Approval of  
Transfers for the  
2012/2013 school year**

**Approval of  
Contract from  
Natural Supports Inc.  
2012/2013**



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**XIII CURRICULUM MATTERS/STUDENT SERVICES**

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the October 9, 2012 Board of Education meeting made by the Committee on Special Education for meetings held on 6/13/12, 6/19/12, 7/25/12, 8/21/12, 9/12/12, 9/24/12.

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on Special Education for meetings held on 2/29/12, 9/4/12, 9/10/12, and 9/13/12 and recommendations made by the Committee on Preschool Special Education for meetings held on, 8/08/201, 9/06/12, 9/14/12 and 9/21/12.

**XIV – GENERAL DISCUSSION**

Board President announced to the public the following events:

- October 10, 2012 Ribbon Cutting Ceremony
- October 13, 2012 MHS Homecoming Parade at 12noon and 2pm Varsity Football game
- October 14, 2012 Rotary Club 5K Run
- October 18, 2012 MHS Strides For Life Walk
- October 20, 2012 MHS Marching Band Competition
- October 23, 2012 MHS Newsday Marching Band Festival
- October 27-28 MHS Marching Band Championship

**XV– PUBLIC PARTICIPATION**

1. The Wright Way Fund presented a donation of
  - \$500 to the HTH PTA in care of Save Frost Valley
2. The Malverne Fitness Foundation presented a donation of \$1,000 to the HTH PTA in care of Save Frost Valley.
3. President of the Malverne Rotary Club made a pledge on behalf of the Malverne Rotary Club to donate \$500 to the HTH PTA in care of Save Frost Valley.
4. Central Council President announced that 100% of Teachers joined the PTA
5. Resident appealed to the Board about a residency issue.
6. Resident of the school district was concerned about the Board putting up a plaque.
7. Resident suggested that all teachers put their class assignments on the website for the students.
8. President of Music Association thank everyone who participated in the MHS Marching Band 1<sup>ST</sup> Annual Homecoming Competition that was held on September 30, 2012

**Approval of  
Curriculum Matters  
And Student Services**

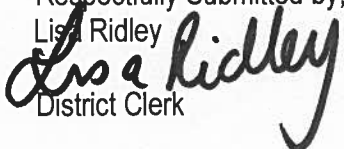
**General Discussion**

**Public Participation**

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M				S	<p><b>XVI <u>ADJOURNMENT</u></b></p> <p>Marguerite O'Connor motioned to adjourn the meeting At @ 9.35pm Seconded by Josephine Bottitta 5 Yes, 0 No. Motion carried</p> <p>Respectfully Submitted by, Lisa Ridley  District Clerk</p>	Approval of Adjournment
Y	Y	Y	Y	Y		