

**REGULAR MEETING OF THE  
MALVERNE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**MAY 14, 2013**

Marguerite O'Connor	Danielle Hopkins	Michael Taylor	Gina Genti	Josephine Bottitta	<b>AGENDA ITEM:</b>	<b>ACTION TAKEN:</b>
					<p><b><u>BOARD MEMBERS PRESENT</u></b></p> <p>Marguerite O'Connor , Danielle Hopkins, Michael Taylor, Josephine Bottitta ,Gina Genti , Dr. James Hunderfund, Richard Banyon, Spiro Colaitis, Thomas McDaid Jr., Florence Frazer and Michael Perna</p> <p>Gina Genti was absent from Executive Session Gina Genti attended at Public Session at 8:25 pm</p>	
S Y	Y	Y		M Y	<p><b><u>I - CALL TO ORDER</u></b></p> <p>The meeting was held in the MHS Faculty Room Josephine Bottitta motioned to call the meeting to order at 6:50 pm Seconded by Marguerite O'Connor 4 Yes; 0 No - Motion carried</p>	<b>Call to order</b>
S Y	Y	Y		M Y	<p><b><u>II -EXECUTIVE SESSION</u></b></p> <p>Josephine Bottitta motioned to retire into executive session at 6:50 pm Seconded by Marguerite O'Connor 4 Yes, 0 No Motion carried</p>	<b>Approval of Executive Session</b>
M Y	Y	Y		S Y	<p><b><u>III -ADJOURNMENT OF EXECUTIVE SESSION</u></b></p> <p>Marguerite O'Connor motioned to adjourn the executive session at 7:56 pm. Seconded by Josephine Bottitta 4 Yes, 0 No Motion carried</p>	<b>Approval of Adjournment Of Executive Session</b>
					<p><b><u>IV -OPENING OF PUBLIC SESSION</u></b></p> <p>Marguerite O'Connor opened the meeting to the public with pledge of allegiance at 8:10 pm</p>	<b>Opening of Public Session</b>
	M				<p><b><u>V - MINUTES</u></b></p> <p>Danielle Hopkins motioned to accept the April 9 2013 Regular Board of Education meeting minutes and the April 17, 2013 BOCES Budget Vote Minutes Seconded by, Josephine Bottitta , 4 Yes , 0 No Motion carried</p>	<b>Approval of April 9, 2013 Regular Board Meeting Minutes Approval of the ' April 17, 2013 BOCES Vote Meeting Minutes</b>
Y	Y	Y		S Y		

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					<p><b><u>VI –TREASURER’S REPORT</u></b></p> <p>Danielle Hopkins motioned to accept the March 2013 Treasurer’s Report          Secoded by Michael Taylor          4 Yes, 0 No Motion carried</p>	<p><b>Approval of March 2013 Treasurer’s Report</b></p>
Y	M Y	S Y	Y		<p><b><u>VII- COMMUNCATIONS</u></b></p>	<p><b>Communications</b></p>
					<p><b><u>VIII. RECEIPTS OF FINANCIAL REPORTS</u></b></p> <p>A. Claims Audit Reports: April 2013.          B. Trial Balance Reports: April 2013          C. Revenue Status Reports: April 2013          D. Appropriation Status Reports: April 2013          E. Cash Flow Status Report: April 2013          F. Budget transfers under \$20,000 Report: April 2013</p>	<p><b>Approval of Receipts of Financial Reports For April 2013</b></p>
Y	Y	M Y	S Y		<p><b><u>SUPERINTENDENT’S REPORT/ ANNOUNCEMENTS</u></b></p> <ul style="list-style-type: none"> <li>• Review of 2013/2014 Budget</li> </ul>	<p><b>Superintendent’s Report</b></p>
					<p><b><u>IX –PERSONNEL</u></b></p> <p>Josephine Bottitta motioned to approve consent agenda          Items 9 -13 except 9 b and 9 d          Secoded by Danielle Hopkins          4 Yes; No 0- Motion Carried</p>	<p><b>Approval of Consent agenda</b></p>
Y	S Y	Y	Y		<p>Josephine Bottitta motioned to approve item 9b1          Secoded by Danielle Hopkins          4 Yes, 0 No –Motion carried</p>	<p><b>Approval of Item 9b1</b></p>
Y	S Y	Y	Y		<p>Josephine Bottitta motioned to approve item 9d1          Secoded by Danielle Hopkins          4 Yes, 0 No-Motion carried</p>	<p><b>Approval of Item 9d1</b></p>
					<p><b><u>Terminations</u></b>  <b><u>Civil Service</u></b>          Janine Smith , Security Aid, Effective Date , 5/14/2013</p>	<p><b>Terminations None</b></p>
					<p><b><u>Resignations</u></b></p> <p><b><u>Administrator</u></b>          Thedra McCrae , Director –Pupil Personnel,          Effective Date 6/30/13</p>	<p><b>Approval of Resignations</b></p> <p><b>Administrator</b></p>
					<p><b><u>Civil Service</u></b>          Patricia Etienne, Personnel Clerk , Effective Date , 4/25/13          Jennifer Hagelberg, Monitor, Effective Date 4/19/13</p>	<p><b>Civil Service</b></p>

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					<p><u>Interscholastic Sports</u> Florence Balay Girls Track, Effective Date 5/14/13</p> <p><u>Leave of Absence</u> None</p> <p><u>Appointments</u></p> <p><u>Administrator</u> Vincent Romano , High School Principal , Effective Date 7/01/13</p> <p><u>Civil Service</u> Mary Allocca ,School Monitor1:1 , Effective Date, 5/13/13 Peter, Lipka, School Monitor-1:1 , Effective Date , 4/22/13 Ina Pochtar, Account Clerk, Effective Date, 6/03/13</p> <p><u>Interscholastic</u> Lorenzo Jenkins ,Basketball Varsity Girls –Assistant Effective Date, 11/01/12 Michael Maraia, Kickline, Effective Date 9/01/12 Alma Britt, track-Girls High School, Effective Date, 5/14/13</p> <p><u>AP&amp; Regents Review- 2012/2013 School Year</u> Anastasia Caputo, English , Effective Date, 4/01/13 Natasha Reynolds Green, English Effective Date , 4/01/13 Kristen O'Hagan, English, Effective Date, 4/01/13 Michelle Rauscher, English, Effective Date , 4/01/13 Michelle Thomson, English, Effective Date, 4/01/13 Vincent Toscano, English, Effective Date, 4/01/13 Kerry Caputo, Social Studies, Effective Date, 4/01/13 Brian China, Social Studies, Effective Date, 4/01/13 Krystle Kelly, Social Studies, Effective Date, 4/01/13 Nicholas Moreno, Social Studies, Effective Date, 4/01/13 Kim Pelan, Social Studies, Effective Date, 4/01/13 Sheryil Straker, Social Studies, Effective Date, 4/01/13 Micheal Whalen, Social Studies, Effective Date, 4/01/13</p> <p><u>MHS Spring Marching Band</u>  Glen Johnson, Music, Effective Date, 4/01/13 Erin Lynch, Music, Effective Date, 4/01/13</p> <p><u>AIS Extended Day Classes</u> Gina Disanto, Teacher, Effective Date, 4/01/13 Michael Quagerelli, Teacher ,Effective Date 4/01/13 Kim Vitacco, Substitute, Effective Date, 4/01/13 Maria Avelar, Monitor, Effective Date, 4/01/13 Theresa Schmidt, Monitor, Effective date 4/01/113 Nancy Witowski, Monitor, Effective Date, 4/01/13 Silvia Vasquez, Monitor, Effective Date, 4/01/13</p> <p><u>Malverne Teachers Center-2012-2013 School year</u>  Barbara Allaire, Teacher, Effective Date, 4/3/13 Pamela Bach, Teacher, Effective Date, 4/3/13 Suzanne Golder, Teacher, Effective Date, 4/3/13 Marguerite Izzo, Teacher, Effective Date, 4/3/13</p>	<p><b>Approval of Interscholastic Sports</b></p> <p><b>Leave of Absence None</b></p> <p><b>Approval of Appointments</b></p> <p><b>Approval of Administrator</b></p> <p><b>Approval of Civil Service</b></p> <p><b>Approval of Interscholastic</b></p> <p><b>Approval of Regents Review 2012/2013</b></p> <p><b>Approval of MHS Spring Marching Band</b></p> <p><b>Approval of AIS Extended Day Classes</b></p> <p><b>Approval of Malverne Teachers Center</b></p>
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					<p>Cindi Thorp, Teacher, Effective Date, 4/3/13 Christine Waverla, Teacher, Effective Date, 4/3/13</p> <p><u>SAT Review Sessions-2012/2013 school year</u></p> <p>Kristin Burban, Mathematics, Effective Date, 4/3/13 Kristen O'Hagan, English, Effective Date, 4/3/13</p> <p><u>GHG Regents Mock- 2012/2013</u> Brian China, Social Studies, Effective Date 5/18/13 Kim Pelan, Social Studies Effective Date, 5/18/13 Sheryl Straker, Social Studies, Effective Date, 5/18/13 Virginia Harnischfeger, Chairperson, Effective Date, 5/18/13</p> <p><u>Curriculum Writing -2013/2014</u></p> <p>Kerry Caputo, Social Studies, Effective Date, 7/01/13 Brian China, Social Studies, Effective Date, 7/01/13 Krystle Kelly, Social Studies, Effective Date, 7/01/13 Virginia Harnischfeger, Chairperson, Effective Date, 7/01/13</p> <p><u>Extension of Probationary Period (1)</u></p> <p><u>Tenure</u> Lisa Edwards, Special Education, Effective Date, 9/01/13 Lisa Gress, Health, Effective Date 9/01/13</p> <p><u>Supplemental Pay</u></p> <p>Donald Dougherty, Supervisor Virginia Harnischfeger Kim Pelan Lisa Staab</p> <p><b>X- OLD BUSINESS</b> None</p> <p><b>XI NEW BUSINESS</b></p> <p><b>A. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District hereby approves the terms of a Memorandum Agreement dated May 8, 2013 between the District and the Malverne Administrators' Association regarding a retirement incentive for eligible unit members who retire effective June 30, 2013.</p> <p><b>RESOLUTION: ANNUAL ELECTION AND BUDGET WORKERS</b></p> <p><b>B. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District appoints the following workers for the purpose of working the Annual Budget/Trustee Vote on Tuesday</p>	<p>Approval of SAT Review Sessions</p> <p>Approval of GHG Regents Mock</p> <p>Approval of Curriculum Writing 2012/2013</p> <p>Approval of Probationary Period</p> <p>Approval of Tenure</p> <p>Approval of Supplemental Pay</p> <p>Old Business None</p> <p>New Business</p> <p>Approval of Memorandum of Agreement dated May 8, 2013</p> <p>Approval of Election Workers For the may 21, 2013 Budget/Trustee</p>
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					<p>May 21, 2013 at the established pay;Karl Feltkamp, Michele Rava , Gregory Rava, Robert Schneck, Michele Korber, Chaquwana Smith , Joyce Berry ,Mary Mayo, Lorriane Schneck, Anna Wells, Wilton Brown, Margaret Tonn, June Schneck, Gertruse Blohm, Katherine Rounry, Eva Hampton, Lucy Hampton, Fannie Still, Paul DaSilva, Stanton Ridley, Martin Thomas, Teresa Berry, Alana Maher, Beatrice Thomas, Paul Thomas, Marie Schuler, Robert Schuler</p> <p>The following four duly qualified voters of said School District are hereby appointed as members of the Board of Registration of said school District until June 30, 2013: Paul Thomas, Beatrice Thomas, Marie Schuler and Robert Schuler. In the event that any of the above Election Inspectors or Board of Registration members is unable to serve at the Annual District Election to be held on May 21, 2013, the District Clerk is authorized to appoint the necessary persons to fulfill such position.</p> <p><b>C. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School accepts the estimated donation of <b>\$1,000 which will be in the form of two (2) trees and a park bench</b> from the MHS class of 1963.</p> <p><b>D. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract from <b>Lawrence Union Free School District</b> to provide educational services for the 2012-2013, 2011-2012, and 2010-2011 school years.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>E. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract from <b>The New York Child Learning Institute (AABR)</b> for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>F. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract from <b>United Cerebral Palsy Association of Nassau County, Inc. (UCPN)</b> for the 2013-2014 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>G. BE IT HEREBY RESOLVED</b> that the Board of Education approves the contract with <b>Scott Designs, Inc., to provide Theatrical Lighting &amp; Stage Rigging (Repair &amp; Replacement)</b>, for the 2013-2014 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Election</b></p> <p><b>Approval of Donation from MHS Class of 1963</b></p> <p><b>Approval of Contact from Lawrence UFSD</b></p> <p><b>Approval of contract from The New York Child Learning Institute (AABR)</b></p> <p><b>Approval of contract from United Cerebral Palsy Association Of Nassau County, Inc.UCPN</b></p> <p><b>Approval of contract From Scott Designs Inc.</b></p>
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		<p><b>H.</b> BE IT HEREBY RESOLVED that the Board of Education approves the contract with <b>Parsons Commercial LLC, to provide Carpet &amp; Tile Installation</b>, for the 2013-2014 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract</p> <p><b>I.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <b>Communications Consulting Services, Inc.</b>, for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract</p> <p><b>J.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract from <b>Hope for Youth Diagnostic and Emergency Services</b> to provide services for the 2012-2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>K.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contracts from <b>Baldwin, Floral Park Bellrose, Manhasset, North Merrick, Uniondale, Westbury, Lynbrook, Hicksville, Jericho, South Huntington , West Hempstead Union Free School Districts</b> to provide health and welfare services to the Malverne Union School District. for the 2012/2013 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>L.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract from <b>Acorn Media</b> to provide maintenance service of a folding machine for April 1, 2013 – March 31, 2014</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>M.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the New York Cooperative Bid Maintenance Program with <b>Educational Data Services, Inc., to provide cooperative bidding</b></p>	<p><b>Approval of contract From Parsons Commercial LLC.</b></p> <p><b>Approval of Contract from Communications Consulting Services Inc.</b></p> <p><b>Approval of contract From Hope for Youth Diagnostic and Emergency Services</b></p> <p><b>Approval of contracts from Baldwin , Floral Park-Bellrose, Manhasset, North Merrick, Uniondale, Westbury, Lynbrook, Hicksville, Jericho, South Huntington, And West Hempstead USFD</b></p> <p><b>Approval of Contract from Acorn Media</b></p> <p><b>Approval of New York Cooperative Bid Maintenance Program</b></p>
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			<p>services, for the 2013-14 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>N.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the <b>contract renewal with Miller Advertising Agency, Inc.</b>, for the 2013-14 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>O.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the <b>contract with Nancy Nunziata, Pupil Transportation Consultant, DBA JN Business Services, Inc.</b>, for the 2013-14 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>P.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <b>Ellen Eckes, to provide services as the 19A Coordinator</b>, for the 2013-2014 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>Q.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with <b>Bell Auto School, Inc., to provide 2013 Summer Driver's Education Student Services and Driver's Education Student Services</b>, for the 2013-2014 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>R.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with <b>Tel/Logic, Textbook Central, for Centralized Non-Public School Textbook Distribution</b>, for the 2013-2014 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said</p>	<p>with Educational Data Services Inc.</p> <p>Approval of Contract renewal With Miller Advertising Agency, Inc.</p> <p>Approval of Contract with Nancy Nunziata Public Transportation Consultant, DBA JN Business Services, Inc.</p> <p>Approval of contract from Ellen Eckes</p> <p>Approval of contract from Bell Auto School, Inc</p> <p>Approval of contract From Tel/Logic Textbook Central</p>
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contract.

**S.** BE IT HEREBY RESOLVED, that the Board of Education of the Malverne Union Free School District accepts, with gratitude, a donation of \$ 28, 898.60 from the Save Frost Valley Committee which is to be used to defray the costs associated with the 6<sup>th</sup> grade trip to Frost Valley Environmental Center in June 2013. Furthermore, the Board acknowledges that any unused, or excess, donations received shall be refunded prior to the end of the 2012-2013 school year.

**Approval of \$28, 898.60 from Save Frost Valley Committee to defray the Costs associated with the 6<sup>th</sup> grade trip to Frost Valley**

**T.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the superintendent's recommendation of the 2013-2014 Board Meetings schedule.

**Approval of Superintendent's Recommendation of th 2013/2014 Board Meeting Schedule**

**U.** BE IT HEREBY RESOLVED that the Board of Education shall approve the following transfer of funds for the 2012-2013 school year recommended by the Superintendent of schools

**Approval of Transfer recommender By the Superintendent of Schools**

ACCOUNT CODE		FFROM	TO
A2250-472-00	TUITION - NON PUBLIC SCHOOLS	20,000	
A2250-400-00	CONTRACTUAL & OTHER - SPECIAL EDUC		20,000
A2110-151-00	SALARIES - TEACHER ASSTS	23,000	
A1620-500-00	SUPPLIES AND MATERIALS		23,000
A9060-801-00	HEALTH INSURANCE	41,000	
A1620-40119	SERVICE CONTRACTS		41,000
A2280.490	BOCES - OCC ED TUITION	25,000	
A2110.480.04	TEXTBOOKS - MWD		45,000
A2250.472	TUITION - NON PUBLIC SCHOOLS	20,000	
A1430.400.10	CONTRACTUAL ADVERTISING		28,000
A 2110.152-00	RETIREMENT INCENTIVE - CONTRACTUAL	28,000	2

**V. Resolution Approval Memorandum of Agreement (Custodial Unit)**

BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the terms of the Memorandum of Agreement dated April 30, 2013 between the District and the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO.

**Approval of Resolution of Memorandum Of Agreement (Custodial Unit)**

**W.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the resignation of Thedra McCrae, Director of Pupil Personnel for the purpose of retirement effective June 30, 2013.

**Approval of Resignation of Director of Pupil Personnel effective June 30, 2013**



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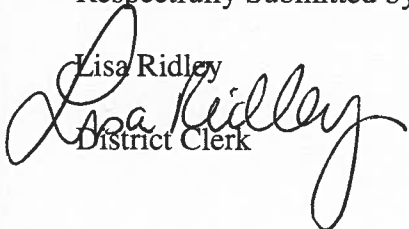
**MAY 14, 2013**

				<p>X. BE IT HEREBY RESOLVED that Dr. Vincent Romano be appointed to a three year probationary term as Principal at Malverne High School effective July 1, 2013</p> <p>Y. BE IT HEREBY RESOLVED upon the recommendation of the Superintendent of schools and upon the request of Lauren LaRocco the Board of Education of the Malverne Union free School District hereby appoints Lauren LaRocco to an extension of one year probationary period from September 1, 2013 to August 31, 2014, unless discontinued earlier by action of the Board of Education.</p> <p><b>XII. POLICY</b> None</p> <p><b>XIII CURRICULUM MATTERS/STUDENT SERVICES</b></p> <p>BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the May 14 2013 Board of Education meeting made by the Committee on Special Education for meetings held on 1/09/2013, 1/28/2013, 3/13/2013, 3/15/2013, 3/18/2013, 4/03/2013, and 4/17/2013.</p> <p>BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on Special Education for meetings held on 2/14/2013, 2/15/2013, 2/26/2013, 3/11/2013 3/18/2013 and 4/10/2013 and recommendations made by the on Preschool Special Education for meetings held on, 4/03/2013, 4/09/2013, 4/11/2013, 4/12/2013, 4/17/2013 and 5/01/2013.</p> <p><b>XIV – GENERAL DISCUSSION</b></p> <p><b>XV- PUBLIC PARTICIPATION</b></p> <ol style="list-style-type: none"> <li>1- Resident of the district concerned about the date of when the budget year starts for the schools and the state of New York.</li> <li>2- Resident of the district wanted to know with new openings being advertised within are their monies set aside in the budget for them.</li> <li>3- Resident of the district wanted to know if all the bathrooms will be renovated in the schools.</li> <li>4- On behalf of Save Frost Valley Committee, Wycinna Spence publicly donated \$28, 898.60 to the school district for the Frost Valley Trip. She also thanked all teachers, students and parents, local vendors, Alumni and the Board of Education for their support.</li> </ol>	<p><b>Approval of Appointment of Dr. Vincent Romano as MHS Principal</b></p> <p><b>Approval of Probationary Period</b></p> <p><b>Approval of Curriculum Matters Student services</b></p> <p><b>General Discussion</b></p> <p><b>Public Participation</b></p>
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	M			S	XVI <u>ADJOURNMENT</u>	Approval of Adjournment
Y	Y	Y	Y	Y	<p>Danielle Hopkins motioned to adjourn the meeting at 9:15 pm Seconded by Josephine Bottitta 5 Yes, 0 No. Motion carried</p> <p>Respectfully Submitted by,</p> <p>Lisa Ridley  District Clerk</p>	